

MINUTES OF LANE COVE WEST P&C MEETING
Term 4 Meeting 1

<p>ATTENDEES</p> <p><u>CHAIR</u> Michelle Friend (<i>President</i>)</p> <p><u>SCHOOL</u> Tania Weston (<i>Principal</i>) Callum Thompson (<i>Deputy Principal</i>) James Josling (<i>Assistant Principal</i>)</p> <p><u>GUESTS</u> N/A</p> <p><u>P&C</u> Tina Lowry (<i>Vice President</i>) Jane Corlett (<i>Band Co-ordinator</i>) Natasha Shkarupa (<i>Assistant Treasurer</i>) Phil Hurrell (<i>Communication Coordinator</i>) Stuart Turner (<i>Vice President</i>)</p> <p><u>APOLOGIES</u> Cassie Howman-Giles (<i>Canteen Co-ordinator</i>) Mel Buskens (<i>Uniform Shop Co-ordinator</i>) Crystal Shi (<i>Treasurer</i>) Brooke Townend (<i>Volunteer Co-ordinator</i>) Maheshiká Sirisena (<i>Secretary</i>) Deborah Mounser (<i>Advisor</i>)</p> <p><u>NEW MEMBERS</u> N/A</p>	<p>DATE: Thursday, 24 October 2019</p> <hr/> <p>TIME: Start 7:05 pm Finish 8:56 pm</p> <p>LOCATION Library</p> <p>RECORDER Phil Hurrell</p> <hr/> <p>DOC NO. LCWPSPC General Meeting Minutes 24 Oct 2019 T4M1</p>
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SIGNATURE ORIGINATOR: _____ **DATE SIGNED:** _____

SIGNATURE OTHER PARTY: _____ **DATE SIGNED:** _____

COPIES: P&C Members, P&C file, School

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(A) Record of Meeting

Item	Item Details
1	Meeting declared open by Michelle Friend at 7:05 pm
2	<p>Minutes of Previous Meeting</p> <p>The minutes of the last P&C meetings were tabled.</p> <p>Motion: That the minutes for P&C meeting held 12 Sept 2019 be accepted.</p> <p>Proposed: Michelle Freind Seconded: Phil Hurrell</p> <p>Motion carried.</p>

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3	<p>Motions voted on since last Meeting</p> <p>None</p>
4	<p>Matters arising from the minutes</p> <p>None.</p>
5	<p>Correspondence</p> <p>Nil</p>
6	<p>Motions of which notice has been given</p> <p>None</p>
7	<p>Reports</p>
7.1	<p><u>Principal's report</u></p> <p>Staffing Awaiting approval from HR for AP role, and Replacement for Neil</p> <p>Student Numbers Enrolments for 2020 will now push the school to a 25th Class with 99 enrolled for Kindy in the new year. There are no out of area acceptances been granted due to capacity of school.</p> <p>Kindy orientation went well today – Tania expressed how confident the new intake appeared to be.</p> <p>Other:</p> <p>Sensory Garden is continuing – Urban Gardens are working on the design and students will get to vote on the inclusions and exclusions to meet budgetary constraints.</p> <p>Stem Grant – no updates at this stage.</p> <p>Mini Fete – Food has been re-balanced towards a more healthy approach – no lollies and drinks swapped out for low sugar options.</p> <p>Class Placement 2020 – Requests for class placements have now been closed due to lead times required to work out classes for students.</p> <p>Staff Development – All staff will have planning days in the upcoming term for 2020.</p> <p>Airtrunk – Discussions are ongoing with this company to see what type of support can be offered to the school.</p> <p>Teachers Afternoon Tea – Tania expressed the thanks of herself and her team for the recent afternoon tea, organised by the P&C to recognise the fantastic job done by all the teachers this year.</p> <p>Parent Forum – the first parent forum next year has been booked and will focus on online safety covering a range of topics by the Police.</p> <p>Voluntary Contributions 2020- Tania asked those present their views on current contribution levels, and the schools desire to add back Mandarin lessons as an extra item next year (subject to staffing) General consensus was that fee levels are suitable for the school community. The school also believes the level is sustainable for the running of the school.</p> <p>AP Update (Callum)</p> <p>New Bus Route</p> <ul style="list-style-type: none"> • New bus route created as a trial for term 4 2019 and Term 1 2020. Transport have used existing bus to extend this service to see if it works. Maps showing distribution of students in the area was shown to those present • Suggestions were provided that extending the route down burns bay road towards Linly point would benefit the student who live in that area (and may allow a Hunters Hill High drop off to occur) and that the bus services areas which are out of area and that other streets might provide a better use to the pupils.

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	<p>Road Safety</p> <ul style="list-style-type: none"> Met with Road Safety Officer, who have presented a wide range of potential options including: Close Avalon Ave for pickup, change pick up area on Cullen street to other side of road. Moving bus stops on Cullent St, Moving the crossing on Banksia Rd, Splitting pickups by years (K-2 at Avalon and 3-6 at Cullen) Closing pedestrian gates near driveway on cullent. Move crossing attendant to Cullen Street. Close banksia to through traffic. Callum will reach out to people to discuss and plan a responsebut general consens that closing the gate would be simple and have immediate benefits. <p>Technology at school</p> <ul style="list-style-type: none"> Currently school is looking to review technology purchases at the school, assuming a 5 year useful life, average spend for the school is very high for devices such as Ipads. As such looking at introducing BYOD (Bring your own device) for older classes. Options include Rental system, BYOD, leasing and similar. Callum will seek input of interested parents to assist in designing a suitable policy for implementation Suggestions from members was to align BYOD to high school policies if possible, look at MDM carefully as can has challenges, and potentially use non-Apple deviceswith lower costs.
<p>7.2</p>	<p><u>President's Report</u></p> <p>Michelle shared the recent Teachers afternoon tea which was a great success and appreciated by the staff.</p> <p>Michelle reiterated that the upcoming Volunteers morning tea is for all volunteers – P&C will help publicise this to our members and parents who have helped throughout the year.</p> <p>Michelle will be stepping down from the President role at the end of the year as she will be chaging schools. This and other all other roles will become vacant in Nov, At this stage we will need a new president and Treasurer. All roles have people available to help new people in. Also plan to introduce new Year 1 and 2 representatives to the Exec to boost this year groups involvement.</p>
<p>7.3</p>	<p><u>Treasurer's Report</u></p> <p>Year to date Sep 2019 profit: \$38K.</p> <p>Fund raising activities</p> <ol style="list-style-type: none"> Father's Day Breakfast (30 Aug 2019): \$137 (2018: \$460) <p>Note this is a correction of the net loss of \$438 reported in the last P&C meeting.</p> <ol style="list-style-type: none"> Trivia Night (14 Sep 2019): \$3,735 (gross proceeds before expenses) <p>Financial Position</p> <p>At 30 Sep 2019, the P&C had surplus funds of \$207k (excluding the band and uniform shop), of which \$62K belongs to Building Fund.</p>
<p>7.4</p>	<p><u>Band Report</u></p> <p>Jane thanked the helpers for Grandparents day but warned that volunteers were in short supply. Thanks especially to the teachers (April and James) who stepped in to help.</p> <p>Try outs for Yr2 coming up soon.</p> <p>4th Dec is band Gala night – all are welcome (not just band families)</p> <p>Band needs additional committee people to ensure the band can continue next year.</p>
<p>7.5</p>	<p><u>Canteen Report</u></p> <p>No report.</p>

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7.7	<u>Fundraising and Volunteering Report</u> No report.
7.8	<u>Uniform Shop Report</u> 50 Kindy's had fit outs today.
7.9	<u>Communications / Website Report</u> No updates
7.10	<u>Chess Club Report</u> No report.
7.11	<u>Maintenance Report</u> No report.
7.12	<u>School Banking Report</u> No report.
7.13	<u>Book Club</u> No report.
8	General Business None
9	Other matters Tania presented Naplan results – (will send to Secretary)
10	Concluded at 8:56 pm

(B) Actions Arising

NONE

(C) Attachments

1. Naplan Data 2019

END OF RECORDS