

MINUTES OF LANE COVE WEST P&C MEETING
Term 3 Meeting 1

<p>ATTENDEES</p> <p><u>CHAIR</u> Michelle Friend (<i>President</i>)</p> <p><u>SCHOOL</u> Tania Weston (<i>Principal</i>) Callum Thompson (<i>Deputy Principal</i>)</p> <p><u>GUESTS</u> N/A</p> <p><u>P&C</u> Stuart Turner (<i>Vice President</i>) Maheshiká Sirisena (<i>Secretary</i>) Phil Hurrell (<i>Communication Coordinator</i>) Crystal Shi (<i>Treasurer</i>) Cassie Howman-Giles (<i>Canteen Co-ordinator</i>)</p> <p><u>APOLOGIES</u> Deborah Mounser (<i>Advisor</i>) Jane Corlett (<i>Band Co-ordinator</i>) Natasha Shkarupa (<i>Assistant Treasurer</i>) Mel Buskens (<i>Uniform Shop Co-ordinator</i>) Brooke Townend (<i>Volunteer Co-ordinator</i>) Tina Lowry (<i>Vice President</i>)</p> <p><u>NEW MEMBERS</u> N/A</p>	<p>DATE: Wednesday, 14 August 2019</p> <hr/> <p>TIME: Start 7:08 pm Finish 8:25 pm</p> <p>LOCATION Library</p> <p>RECORDER Maheshiká Sirisena</p> <hr/> <p>DOC NO. LCWPSPC General Meeting Minutes T3M1 14 Aug 2019</p>
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SIGNATURE ORIGINATOR:	DATE SIGNED:
SIGNATURE OTHER PARTY:	DATE SIGNED:
COPIES: P&C Members, P&C file, School	

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(A) Record of Meeting

Item	Item Details
1	Meeting declared open by Michelle Friend at 7:08 pm
2	<p>Minutes of Previous Meeting</p> <p>The minutes of the last P&C meetings were tabled.</p> <p>Motion: That the minutes for P&C meeting held 29 March 2019 be accepted.</p> <p>Proposed: Olejuru Lanfear Seconded: Phil Hurrell</p> <p>Motion carried.</p>
3	<p>Motions voted on since last Meeting</p> <p>None</p>
4	<p>Matters arising from the minutes</p> <p>1. Quote for Netball hoop –Tania noted that this will not go ahead</p>

	<p>2. Replace Lone Pine –Michelle noted that she has purchased it and planting will be arranged.</p> <p>3. Workers Compensation Insurance – Stuart noted that this was completed.</p> <p>4. Social night excess for approval at next meeting – Notice of motion to be passed given</p> <p>5. WWC Check for Sweet Temptations staff – Phil noted that WWC for all staff was confirmed.</p>
5	<p>Correspondence</p> <p>Nil</p>
6	<p>Motions of which notice has been given</p> <ul style="list-style-type: none"> • That approval be given for the Social Night spending excess of \$3,500. <p>Motion passed.</p> <ul style="list-style-type: none"> • That the 2018 audited accounts (see attached) prepared by Crystal Shi and audited by Amber Jansson be adopted. <p>Motion passed.</p>
7	Reports
7.1	<p><u>Principal's report</u></p> <p>Report attached.</p>
7.2	<p><u>President's Report</u></p> <p>Michelle noted that we have completed all tasks on P&C plan upto Q3 except for 2 tasks.</p>
7.3	<p><u>Treasurer's Report</u></p> <p>No report</p>
7.4	<p><u>Band Report</u></p> <p>Band workshop day on the 4th August was productive for the students who attended – unfortunately there were a large number of students absent</p> <p>All 4 bands will perform at the Australian Band Festival on Sunday, 25th August.</p> <p>The band committee is seeking feedback from current/past/potential families to help with planning for 2020. This has commenced with the conductors asking students questions. Will be followed by survey accessible to all who are interested in providing feedback</p> <p><i>(presented by Stuart on behalf of Jane)</i></p>
7.5	<p><u>Canteen Report</u></p> <p>No report.</p>
7.7	<p><u>Fundraising and Volunteering Report</u></p> <p>No report.</p>
7.8	<p><u>Uniform Shop Report</u></p> <p>No report.</p>
7.9	<p><u>Communications / Website Report</u></p> <p>No report.</p>
7.10	<p><u>Chess Club Report</u></p> <p>No report.</p>
7.11	<p><u>Maintenance Report</u></p> <p>No report.</p>

7.12	<u>School Banking Report</u> No report.
7.13	<u>Book Club</u> No report.
8	<p>General Business</p> <p>9.1 P&C Federation membership – Michelle noted that the membership was renewed</p> <p>9.2 Kids Disco – Stuart noted the concerns in regard to safety of kids who were not picked-up by parents or an adult after the event. It was discussed that measures will be taken next year to ensure safety including communication to students of expected behaviour before the next event. Healthy food options were offered to kids at the event, food was sold-out.</p> <p>9.3 Spring Carnival– Phil noted that we are currently seeking volunteers to organise the event.</p> <p>9.4 Father’s Day Breakfast – Phil noted that everything is arranged for the event, online bookings are now open and that there will be 2 photographers this time. He also noted that the funds raised will go to the school.</p> <p>9.5 Teacher appreciation – P&C will organise refreshments/dinner for the teachers on Teacher appreciation day in October.</p> <p>9.6 Trivia Night –</p>
9	<p>Other matters</p> <p>After school activities - Callum noted there were 4 students for Spanish lessons, Brick building did not get enough enrolments and that haven’t received any update from Big Wild Imagination.</p>
10	Concluded at 8:25 pm

(B) Actions Arising

Item	Item Details	Assignee
1	Replace Lone Pine	Michelle
2	Quote for Netball hoop	Tania
3	Workers Compensation Insurance	Stuart
4	Circulate and publish minutes	Maheshika, Phil
5	Social night excess for approval at next meeting	Crystal, Phil
6	WWC Check for Sweet Temptations staff	Phil

(C) Attachments

1. Principal's Report
2. Treasurer's Report

END OF RECORDS

**Principal's Report
P&C MEETING
14 August 2019**

Staffing

Library position – readvertised.

2020 Kindergarten Enrolments

Currently have 80 students enrolled for next year. 74 Year 6 students will be departing. Currently sitting on 615 students, 2 students short of a 25th class.

Resilience Doughnut / Anxiety Parent Workshops

Both workshops was very well attended by parents. 71 for anxiety workshop and 171 for Resilience Doughnut. School provided sandwiches and tea/coffee for the Resilience Doughnut – the number of parents who thanked us for thinking of them all was overwhelming so we will continue to provide refreshments for parent workshops moving forward.

Police Workshop

Lots of parents were interested. Will see what we can provide at a school level.

School Grounds

2018-19 School Maintenance: - no further update

- STEM Classroom approved – funded by the school – waiting for an Asset Manager to be assigned
 - Sensory Garden – we have approval, at head office for sign off, then out to tender. As a school, we have stipulated that the project belongs to the students and whoever wins the tender must present to the students, get their further ideas and incorporate into the design. Pool fence to be installed as a barrier to the driveway for student safety.
 - Landscaping of Cullen St – would like to work out location of STEM classroom before commencing work
 - Move Science storeroom to create a multi-purpose flexible learning space for staff and student use
 - Ongoing oval maintenance, air conditioning, carpet cleaning, pest control, deep clean of girls and boys toilets and veranda areas
 - DoE Maintenance – gutters, gas heaters, stormwater drains, grate drains
 - DoE 2018-19 Planned Maintenance – still awaiting communication
 - Repainting of girls and boys toilets - completed
 - Sand pit area/shade cover – have got 2 landscapers organised to quote on the project
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- Waiting for outcome of the Traffic Committee Meeting in July and will reschedule another meeting with our parent reps and council representatives and update in next P&C meeting
 - Less complaints from community members since the last P&C meeting which is great

Premier's Announcement of High Potential and Gifted Education Policy – no further update from DoE

- Premature announcement
- Main difference – across all domains of potential (intellectual, social-emotional, creative, physical)
- Broader definition – high potential
- Resources and face to face training will be in Term 3 – 4 phases of Professional Learning for schools

- Opportunities being provided to students inside/outside the classroom:
 - Classroom differentiation of content, processes, products and learning environments
 - Specialised Physical Education, Creative Arts and Grammar and Punctuation programs
 - Stage 3 Production – Aladdin – Mrs Campbell and Stage 3 teachers
 - Specialised STEM Programs K-6 – Mrs Lee and Mr Campbell
 - History/Geography inquiry and project based learning in the library K-6
 - Multicultural Public Speaking Competition – Miss Chan
 - Debating – Miss Kennedy and Miss Szeto
 - Dance – Miss Horsfall and Miss Kennedy
 - Choir – Ms Adams, Ms Sullivan
 - Sport – zone and regional swimming, cross country, athletics, gala days throughout the year
 - Clubs – Art Club, Fencing, Games, Science, Sleek Geek, Minecraft, Robotics, Young Engineers, Coding, Gardening, Kinder Social Skills, Chook Chat, Cooking (Mrs Butler, Miss Campbell, Coach Brown, Ms Adams, Mrs Lee, Kelli, Mrs Silipo, Mrs Gee, Mrs Jangoshian, Ms Moncur, Miss Akhan, Mrs Stepcich)
 - Eureka Prize Competition – Mrs Lee
 - First Lego League – Mrs Lee and Mr Campbell will coordinate an in class and part out of class program
 - Tournament of the Minds – Mr Thomson, Ms Sullivan, Ms Moncur, Mrs Silipo, Mrs Lee, Mr Campbell, Mrs Butler entering 2 teams in STEM and Language Literature
 - Eye Heart Science Competition – unsuccessful applicants invited to prepare experiments for showcasing on Science Day in Term 3 – Mr Campbell
 - Write On Competition – Mrs Silipo
 - K-2 Enrichment Workshop – organised by Ms Saul and supported by Miss Kennedy, Mrs Gee, Mrs Carlson, Ms Sullivan, Mr Clifford, Miss Akhan, Miss Szeto, Mrs Stepcich and Mrs Stephens
 - Years 3 – 6 Enrichment Workshop – Ms Saul and Miss Kennedy in Term 3
 - GateWays Leadership for Year 6 – Ms Saul
 - GateWays Eureka Writing workshop ‘Oh the Places You’ll Go’ – Ms Saul
 - GateWays Festivals – Ms Saul

STEM Local School Community Grant

Discussed in President Report

Will have a school team to work on the submission in the coming weeks and email draft to P&C for input

Communities Environment Program

Information provided to P&C. Small scale funding for:

- Waste and litter reduction
- Protecting native animals
- Weeds / pest animals
- Restoring and improving coasts, wetlands, riverbanks and waterways
- Greening parks and urban areas

Enrichment Workshop 3-6

Saturday 14 September. Won't be using the hall so won't impact Trivia Night. Potentially might get more staff to stay back for Trivia Night.