

**MINUTES OF LANE COVE WEST P&C MEETING
Term 2 Meeting 1**

<p>ATTENDEES</p> <p><u>CHAIR</u> Michelle Friend (<i>President</i>)</p> <p><u>SCHOOL</u> Tania Weston (<i>Principal</i>) Callum Thompson (<i>Deputy Principal</i>) Rachel Saul (<i>Assistant Principal</i>)</p> <p><u>GUESTS</u> N/A</p> <p><u>P&C</u> Stuart Turner (<i>Vice President</i>) Tina Lowry (<i>Vice President</i>) Maheshiká Sirisena (<i>Secretary</i>) Jane Corlett (<i>Band Co-ordinator</i>) Natasha Shkarupa (<i>Assistant Treasurer</i>) Deborah Mounser (<i>Advisor</i>) Phil Hurrell (<i>Communication Coordinator</i>) Mel Buskens (<i>Uniform Shop Co-ordinator</i>) Crystal Shi (<i>Treasurer</i>) Brooke Townend (<i>Volunteer Co-ordinator</i>)</p> <p><u>APOLOGIES</u> Cassie Howman-Giles (<i>Canteen Co-ordinator</i>)</p> <p><u>NEW MEMBERS</u> N/A</p>	<p>DATE: Wednesday, 22 May 2019</p> <hr/> <p>TIME: Start 7:00 pm Finish 8:30 pm</p> <p>LOCATION Library</p> <p>RECORDER Maheshiká Sirisena</p> <hr/> <p>DOC NO. LCWPSPC General Meeting Minutes T2M1 22 May 2019</p>
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SIGNATURE ORIGINATOR: _____ **DATE SIGNED:** _____

SIGNATURE OTHER PARTY: _____ **DATE SIGNED:** _____

COPIES: P&C Members, P&C file, School

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(A) Record of Meeting

Item	Item Details
1	Meeting declared open by Michelle Friend at 7:00 pm
2	<p>Minutes of Previous Meeting</p> <p>The minutes of the last P&C meetings were tabled.</p> <p>Motion: That the minutes for P&C meeting held 29 March 2019 be accepted.</p> <p>Proposed: Tina Lowry Seconded: Brooke Townend</p> <p>Motion carried.</p>
3	<p>Motions voted on since last Meeting</p> <p>None</p>
4	<p>Matters arising from the minutes</p> <p>None</p>

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5	Correspondence Nil
6	Motions of which notice has been given None
7	Reports
7.1	<u>Principal's report</u> Report attached
7.2	<u>President's Report</u> Report attached
7.3	<u>Treasurer's Report</u> Report attached.
7.4	<u>Band Report</u> Jane noted the upcoming events, plans to replenish band equipment. Also, requested two volunteers to become band committee members.
7.5	<u>Canteen Report</u> No report.
7.7	<u>Fundraising and Volunteering Report</u> Mother's Day – Stuart noted that the event was success with almost \$1000 raised for Unicef Education for every girl campaign. Election Day Sausage Sizzle – Brooke noted the event was a success raising \$1525 for the STEM Classroom project and appreciated that there were lots of volunteers. Social Night – Phil noted that ticket sales had been great, number of things planned including live band, art auction, etc.
7.8	<u>Uniform Shop Report</u> Mel noted that there had been lot of sales on winter uniforms.
7.9	<u>Communications / Website Report</u> Phil noted that we have around 850 on our mailing list.
7.10	<u>Chess Club Report</u> No report.
7.11	<u>Maintenance Report</u> No report.
7.12	<u>School Banking Report</u> No report.
7.13	<u>Book Club</u> No report.
8	General Business 9.1 Gifted and Talented (GAT) Policy - Tina noted that she and Sara has met with Callum and Rachel to discuss on school's GAT initiatives and thanked them for their support including the weekend workshops for year 1-3 this Saturday. Also, noted that DoE's new GAT Policy will be issued end of Term 2 and suggested that school's policy be reviewed and requested ideas/feedback of other parents on this topic at the end of term 3.

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	<p>9.2 Workers Compensation Insurance – Stuart noted it is underway.</p> <p>9.3 “Buy a Brick” idea for fund raising – Phil noted this as an idea for fund raising where parent can buy a brick with a customised engraving which may be used on school wall or pathway. A sample of engraved brick by ‘Design a Brick’ was shown to attendees of the meeting. Tania suggested the students incorporate into STEM classroom suggested this idea to be presented to them at the design stage. If agreed, this could be incorporated into end of year activities but would need to go through school procedures.</p> <p>9.4 Replace Lone Pine - Agreement to replace as soon as practicable. We will purchase the largest size available which is 300mm seedling which is \$200. This needs to be collected from Canberra - Michelle volunteered to arrange collection. Idea would be to plant as soon as possible and potentially have a small ceremony on Remembrance Day (11/11). Consideration should be given to protecting the tree in the form of fencing. Also, suggestion that growing instructions be checked to prepare the site to ensure its survival.</p> <p>9.5 Eating lunch inside during winter - The matter was brought up by parents and was added to the Agenda. Everyone who attended the meeting contributed in the discussion. Tania advised the meeting of risk management concerns, such as food allergies and UTIs and will work with the school Health and Safety to review practices. Tania agreed to send out a communication regarding this policy on Friday to inform parents.</p> <p>9.6 Nomination for Volunteer of the Year 2019 Michelle suggested that we nominate Jane Corlett as P&C Volunteer of the Year and it was agreed unanimously.</p>
9	<p>Other matters</p> <p>Unhealthy Eating - The matter was brought up by parents and was added to the Agenda. Concerns were raised by some parents at the amount of sugar at school events and the lack of healthy eating options at all events. Tania and Rachel advised that some events such as the Kindy welcome were changing this year for more healthy options. Phil will work with Anna on the two P&C main children events and Tania will work with Anna on school events to ensure there are healthy options.</p>
10	Concluded at 8:30 pm

(B) Actions Arising

Item	Item Details	Assignee
1	Replace Lone Pine	Michelle
2	Communication on eating lunch inside during Winter	Tania
3	Workers Compensation Insurance	Stuart
4	Circulate and publish minutes	Maheshika, Phil

(C) Attachments

1. Principle’s Report
2. School Road Safety Action Plan
3. Samples of active travel maps of other schools for walk to school
4. President’s Report
5. Treasurer’s Report

END OF RECORDS

Principal's Report
P&C MEETING
22 May 2019

Staffing

Library – Christine Tsoumbris has a Masters in Library Education, so will take over the library position in Term 2. Library position will be through open merit selection, currently ready to be advertised.

Viv Bryne – will relinquish her position after 22 July. Submit Assistant Principal vacancy after the relevant paperwork is submitted to Human Resources.

Currently, a shortage across the state with casual and temporary teachers. Department of Education working with tertiary institutions regarding how to encourage more people into the profession. Currently, 800,000 students in NSW public education, with a growth in the next decade to 960,000.

Staff Development Days

Monday 29 April – Lyn Worlsey, Director at The Resilience Centre on 'Whole School Resilience'

- Review resilience across the school, highlighting individual and group strengths and building on strengths to create a more resilient and engaged school environment
- Applying The Resilient Donut model at different age groups
- Team of teachers have created the Peer Support Resilience Program K-6 to be implemented in Term 3. All Year 6 students will be trained as leaders to implement the program with all Year 5 students as co-leaders.
- Parent workshop on Wednesday 31 July, 7-8.30pm. School is covering the cost. Lyn will stay back afterwards for a tea/coffee to answer any parent questions.

Saturday 11 May – STEM

- Staff have the opportunity to become more familiar with all STEM resources in the school (3D printers, Virtual Reality Equipment, robotics, coding, spheros)
- Examine stage teaching and learning programs to further embed STEM into the classroom
- Professional Learning – 5 sessions in Term 3 dedicated to STEM
- Last 2 days of the year, Thursday 19 and Friday 20 December staff will not need to attend school

STEM

3D Printers have been delivered.

Classes utilising the new Virtual Reality equipment

Science Day scheduled for Thursday 22 August. Will be putting out EOI for parent volunteers.

Visible Learning Parent Workshop

32 parents attended the Visible Learning Parent Workshop. Visible Learning Handbook has been created for the community as well. Shown at P&C Meeting.

Next Parent Forum scheduled for Tuesday 4 June at 6pm.

Helping Your Child with Anxiety – school is covering the cost to have Northern Sydney Local Health run a parent workshop on anxiety in children Wednesday 19 June 6-8pm. Programs offered by Northern Sydney Local Health no longer available after this term, hence the quick turn around with organisation.

School Grounds

2018-19 School Maintenance:

- STEM Classroom approved – funded by the school – waiting for an Asset Manager to be assigned
- Sensory Garden – we have approval, at head office for sign off, then out to tender. As a school, we have stipulated that the project belongs to the students and whoever wins the tender must present to the students, get their further ideas and incorporate into the design. Pool fence to be installed as a barrier to the driveway for student safety.
- Landscaping of Cullen St – would like to work out location of STEM classroom before commencing work
- Move Science storeroom to create a multi-purpose flexible learning space for staff and student use
- Ongoing oval maintenance, air conditioning, carpet cleaning, pest control, deep clean of girls and boys toilets and veranda areas
- DoE Maintenance – gutters, gas heaters, stormwater drains, grate drains
- DoE 2018-19 Planned Maintenance – still awaiting communication
- Repainting of girls and boys toilets - completed
- Sand pit area/shade cover

Trivia Night

- Art works look fabulous. Looking forward to a great night.

Mother's Day Breakfast

- Thank you to all involved in making it a huge success.

School Website

- Ladies in the office have updated the school website
- Customising the home page to reflect our school not the DoE
- Aim with the events is to reduce number of phone calls to the office
- Promote school learning, activities, events through gallery on home page
- Visible Learning page updated and being promoted

Language Classes – French has been reintroduced this term

Road Safety – most complaints (98%) to the school is relating to road safety: parents parking over driveways (complaints from neighbours), minor accidents, double parking, getting an infringement notice

- Met with Road Safety Officer, Lane Cove Council engineer, Lane Cove Rangers and police regarding road safety, with Cullen St being a particular focus.
- James (police) and Vlad (ranger) agree Avalon is quite good, Cullen St is a problem
- Vlad has given out 48 fines since 1 February; however, last Thursday, James mentioned to Callum he was already in double digits of fines just after the bell. It was better on Monday; however, I witnessed 2 parents arguing with police when fined
- Bus zone – only State Transit are allowed to use so mini vans have been told they will be fined
- No Parking – allowed to stop no longer than 2 minutes and cannot be more than 3m from the vehicle
- Will work with Road Safety Officer (Val) and Lane Cove Council Engineer (Hassan) to develop an Action Plan. We have two parents representing the community in developing this plan. I have also asked for SRC to take an active role in the implementation of the plan
- One action the school is already taking – asking RMS for school zone times to be changed on signage on Avalon and Cullen Streets – change from 9.30am to 10am. RMS have not approved this change.
- Protect any student arriving late to school
- Demerit points are lost if fined in school zones

- Asking for a letter of support from the P&C for school zone times to be updated to reflect our school times
- Avalon Ave – parents dropping students in the cul-de-sac and encouraging to walk through the carpark- addressed in Fortnightly Chat this week. One solution would be to put a pool fence around the carpark
- Parents crossing Cullen St to get to the park, rather than using the crossing – have asked multiple times through the newsletter for this behaviour to stop - will need to look at keeping the gate locked to stop this behaviour if it continues
- LC Council has suggested making Avalon Ave no parking during school times, like Cullen St – with pick up, cars can barely get through
- School is aware there are some parents who are unhappy with the school regarding the fines being issues; however, as a school, student, parent, staff and community safety comes first, not convenience
- Within the ‘Health Promoting Schools Framework’ from the Department of Education we are expected to
 - Use the DoE Road Safety Education, Driver Education and Training Policy to plan and implement road safety in schools;
 - Design, implement and promote safe travel processes;
 - Liaise with external stakeholders to provide safe school entry and exit;
 - Utilise the DoE Wellbeing Framework for Schools;
 - Engage parents, cares and key stakeholders in decision making; and
 - Encourage parents, carers and the school community to role model safe behaviours.

Road Safety – Outcome from Road Safety Action Team Meeting

- Move bus stop on Cullen St, potentially change bus route (Henley St, Wood St)
- Look at the Hallam, Cullen, Banksia intersection and the size of the crossing – this will be discussed in July in Lane Cove Council Traffic Committee meeting
- RMS study of Epping Rd
- Penrose – study conducted by LLC
- Signage to reflect our school times 8.30-10.00am – this will be discussed in July in Lane Cove Council Traffic Committee meeting
- Avalon Ave – no parking on one side during school afternoon pick up
- Police and rangers to continue to patrol
- Sustainable Grant (P&C) – active travel map to encourage walking (examples provided to P&C)
- Pole wraps – drop off and pick up areas – Val and Hassaan have actioned
- SRC – videos and posters, get message across in assemblies, newsletters
- Cullen St crossing – teach all students to use crossing, not cross at park incorrectly

NAPLAN Online

- Year 5 students are being offered the opportunity to re-sit the NAPLAN Writing Test. Parents were contacted directly. Issue around the country with connectivity.



Lane Cove West School - Road Safety Vision Plan

This plan is designed to be completed at school level and is likely to involve the principal and/or other senior managers as well as teachers and parents. It may be useful to show the completed vision plan to the SRC and P&C for their information and comment.

The aim of the vision plan is to give an overall direction for implementing road safety education in your school.

	Current situation – what happens now	Our vision – what do we want	What resources and support will we need	How will we know if we have been successful
School environment	<p>There are two entry/exit points from the school. Avalon Avenue and Cullen Street.</p> <p>Currently, 1 teacher monitors school drop offs in the morning and 2 teachers in the afternoon from Avalon Avenue. When it rains, additional staff assist with pick up</p> <p>The school bus drop-off/pick-up operates on Cullen Street. Squeeze points for the buses and cars include Cullen St, Henley St, Wood Street and on the corner of Banksia Close</p> <p>Blatant disregard by a few parents to road signage in streets surrounding the school</p> <p>Double parking on Cullen St endangering the lives of students</p>	<p>Students and families to be safe entering and exiting school grounds.</p> <p>Avalon Ave drop off and pick up is working successfully and students safely enter school grounds and exit in the afternoons</p> <p>Changes made to bus route and/or changes to road signage to decrease squeeze points of Cullen St, Henley St and Wood St.</p> <p>Parents and carers obey Cullen St parking signage. Parking signage updated by Lane Cove Council to reflect school hours</p> <p>Parents and carers take responsibility for student safety and no longer double park on</p>	<p>Principal Deputy Principal NSW Police Lane Cove Council P&C SRC</p>	<p>Survey staff and parents regarding road safety, update procedures to ensure safety of students, parents, teachers and community</p> <p>Continue with current procedures Pole wraps to remind parents of drop off zones</p> <p>Less congestion on Henley and Wood Sts No ongoing squeeze points Other changes made to surrounding streets by Lane Cove Council</p> <p>Less infringement notices No complaints to the school from neighbours and parents</p> <p>Parents and carers will obey the law and not double park</p>



	Hallam, Cullen, Banksia intersection is dangerous and 17 metre crossing at this intersection has led to several near misses of 'lollypop lady' and school staff being hit by cars	Cullen St Lane Cove Council upgrade the intersection with student and community safety centre in their decision making		No more reported near misses on the intersection. Intersection no longer considered dangerous by the community
In the classroom	Road Safety is taught in the classroom as part of the PDHPE curriculum.	Make all students aware of road safety around our school, proactively teach entering and leaving school grounds safely with students owning the messages and reinforcing key messages with their families	Principal Deputy Principal Classroom teachers	Students are actively sending messages to the community Decease in unsafe behaviour including using the Cullen St pedestrian crossing, not being called out onto the road when parents have double parked Fluid processes in place for safe entering and exiting of school grounds
Co-curricular	Part of the Teachers 'duty of care' is to monitor the drop-off and pick-up on Avalon Avenue along with bus duty on Cullen Street Current Risk Management Plan to be reviewed	Continue with successful implementation of procedures at Avalon drop off and pick up and students all safely escorted on the bus of an afternoon Comprehensive Risk Management Plan developed in relation to Road Safety and all staff aware of the procedures	Principal Deputy Principal Staff	Continue with current procedures in place Staff are informed and implement Risk Management Plan Any issues regarding Road Safety, brought to the attention of DP or P for immediate action
School community	Professional development in road safety has been held 'in house'	Ongoing Professional Learning of Road Safety to all staff and students	Principal Deputy Principal Teachers	



	<p>Lead teacher from school attends professional development days with the Road Safety Education Consultant from Dept of Education</p> <p>The school P&C and SRC are actively involved in the promotion of road safety.</p> <p>Road Safety messages promoted through school newsletter</p>	<p>Key road safety messages and initiatives (Walk Safely to School Day) are part of practice at LCW</p> <p>The P&C and SRC are kept informed of road safety updates All parents actively support road safety procedures in place at Lane Cove West PS and all members of the school community do their part in ensuring road safety</p> <p>Effective systems in place for communication including school newsletter, key messages at assembly through the SRC, SchoolBag App, Road Safety Action Plan made available on school website, P&C Facebook</p>	<p>Principal Deputy Principal P&C SRC</p> <p>Principal Deputy Principal P&C SRC</p>	<p>Increase in the number of students/parents who walk to school, reducing congestion around the school</p> <p>Less infringement notices Road signage is obeyed No complaints to school regarding road safety</p> <p>Effective communication contributes to a decrease in unsafe road behaviours</p>
Wider community	<p>The school currently liaises with a variety of agencies and organisations involved in road safety</p>	<p>Continue to liaise with a variety of agencies and organisations who can assist and support the school in regards to road safety including Road Safety Officer, Lane Cove Council, Police, Lane Cove Rangers</p>	<p>Principal Deputy Principal Parent Representatives Road Safety Officer Lane Cove Council Police Lane Cove Rangers</p>	<p>Increased support for the school to help improve road safety</p>
To and from school	<p>The school has effective procedures to support students arriving safely in school and</p>	<p>Maintain and support effective procedures</p>	<p>Principal All Staff Parents/Carers</p>	<p>Students arrive safely to school every day and depart safely every day</p>



	departing safely from school		Students	
Sustainable transport	<p>The school is actively involved in local and national initiatives which promote sustainable transport</p> <p>Currently a limited number of students are walking to school</p>	<p>Maintain involvement in local and national initiatives which promote sustainable transport</p> <p>Increase the number of students walking to school, utilising sustainable transport options by producing an Active Movement Map for the community</p>	<p>Principal Deputy Principal Teachers Lane Cove Council</p> <p>Principal Deputy Principal Teachers P&C</p>	<p>School continues to participate in local and national initiatives</p> <p>Sustainable grant funding obtained to support the production of an active movement map to encourage less cars on the roads in surrounding streets</p>



Lane Cove West School - Road Safety Action Plan

The action plan is likely to involve almost everyone in the school at some stage. The key to success is to identify frequent, manageable actions that will keep the issue of safety in the forefront of the minds of students and the community.

This action plan is completed by your school to identify specific actions that will help to achieve the goals identified in the vision plan.



	What needs to be done	Who is going to do it	When will they do it	What needs to happen next
School environment	Parking signage within the school zone needs to be reviewed.	Lane Cove Council Traffic Engineer	End of term 3, 2019	(Hassaan to update)
	Review of the bus routes which operate around the school zone need to be reviewed	Lane Cove Council Traffic Engineer	End of term 3, 2019	(Hassaan to update)
	Investigate the possibility of relocating the pedestrian crossing further back away from the junction of Banksia Close and Cullen Street	Lane Cove Council Traffic Engineer	July 2019	(Hassaan to update)
	School Principal and School P&C sent a letter to Transport NSW regarding the discrepancy between their school start and finish times and the School Zone times	Principal P&C Traffic Engineer	Completed	Letter received from Transport for NSW
	Wrap around corflute 'Drop-Off and Pick-Up' signage to be erected around appropriate poles on Avalon Avenue and Cullen Street	Lane Cove Council Traffic Engineer Road Safety Officer	Completed	Delivered May 2019
	Deliver vinyl banners with Road Safety Messaging to the school – to be displayed on the school fence line	Road Safety Officer	Completed	Delivered May 2019



<p>In the classroom</p>	<p>Road Safety is taught in the classrooms as a unit on a one/two yearly cycle?</p> <p>Year 5 students attend CARES cycle skills training (operated by NSW Police)</p> <p>Encourage class teachers to discuss incidental road safety 'teaching moments' ie just before a class excursion</p>	<p>Teachers</p> <p>Teachers NSW Police</p> <p>Principal Teachers</p>	<p>Ongoing</p> <p>Term 2</p> <p>Ongoing</p>	<p>Ongoing</p> <p>Ongoing every year</p> <p>Ongoing every year</p>
<p>Co-curricular</p>	<p>Do the school risk management plans need updating to reflect the closure of the school car park gates</p> <p>School to consider drafting and implementing a memorandum of understanding for students who cycle to/from school</p>	<p>Principal</p> <p>Principal Dept of Education Road Safety Education Consultant</p>	<p>Updated in Term 2</p> <p>Updated Term 2</p>	<p>All staff to be informed of the Risk Management Plan and to adhere to the plan</p> <p>Students and parents to be aware of procedures</p>
<p>School community</p>	<p>Road Safety promoted at Kindergarten Orientations.</p> <p>Road safety messages and snippets of information are inserted into the school newsletter on a</p>	<p>All Kindergarten teachers Principal Deputy Principal</p> <p>Principal Deputy Principal P&C</p>	<p>Term 4</p> <p>Continuous</p>	<p>Lane Cove Council Road Safety Officer to ascertain when the Road Safety Kindy orientation Packs will be available.</p> <p>Road Safety Officer emailed additional Road Safety messages to Principal – Completed</p>



	<p>regular basis, as well as promoted at school assemblies, through SkoolBag App, P&C Facebook</p> <p>Council's GIS administrator to complete a spatial map of students and their respective year level to gain a clearer understanding of the distance students are commuting to school</p> <p>Road Safety messages shared with the school community during school assemblies</p> <p>School SRC (Student Representative Council) to initiate a road safety project which involves developing short road safety videos which can be shown at school assemblies.</p>	<p>SRC</p> <p>Principal Council's GIS administrator Road Safety Officer</p> <p>Principal</p> <p>SRCs Teachers supporting SRCs NSW Police Road Safety Officer</p>	<p>Mid June</p> <p>On-going</p> <p>Terms 2, 3 and 4</p>	<p>Email completed map to Principal</p> <p>Principal to contact NSW Police (Constable James Logan to see if he would be available to attend an assembly)</p> <p>Road Safety Officer delivered two copies of the 'School Travel Ideas' booklet to the Principal (for use by teachers supporting SRCs) SRCs to discuss road safety topics which are pertinent to the school. May be worth investigating getting the NSW Police involved?</p>
Wider community	<p>Investigate the opportunity to increase the number of contacts with other agencies and organisations involved in road safety</p>	<p>Dept of Education Road Safety Consultant NSW Police</p>	<p>Ongoing</p>	
To and from	<p>One of the school entry / exit points</p>	<p>Principal</p>	<p>Ongoing monitoring</p>	<p>Ongoing monitoring of situation</p>

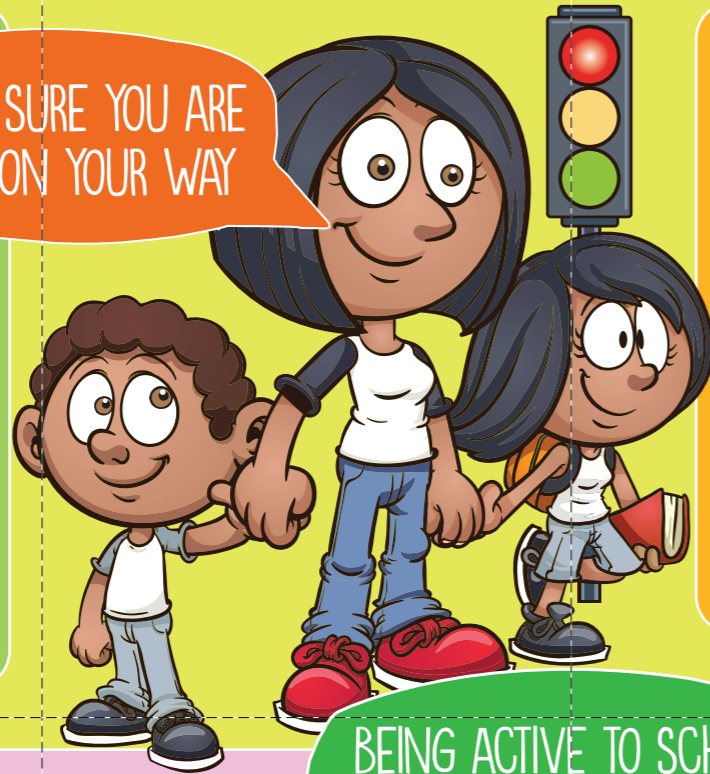


<p>school</p>	<p>on Cullen Road to be closed during the end of the school period (to help deter students from crossing Cullen Street)</p> <p>Council Rangers need to continue to monitor and issue parking infringements around the school zone</p>	<p>Deputy Principal</p> <p>Lane Cove Council Rangers</p>	<p>of situation</p> <p>Ongoing</p>	<p>Educate the students to cross the road at Cullen St pedestrian crossing</p> <p>Principal can email Head Council Ranger if increased Ranger presence is required Principal can email Constable James Logan if increased Police presence is required to attend to road safety issues.</p>
<p>Sustainable transport</p>	<p>School participated in Ride2School day – Friday 22 March</p> <p>School invited to register and participate in Walk Safely To School Day 2019 – Friday 17 May</p> <p>School P&C to discuss the viability and opportunity to apply for a Council Sustainability Small Grant (Program funds up to \$5,000) to develop a School Active Travel Map</p>	<p>Principal Staff</p> <p>Principal Staff</p> <p>P&C Executive Principal</p>	<p>Term 1, 2019</p> <p>Term 2, 2019</p> <p>Round 18 of the funding applications opens at the beginning of September 2019 and closes at the end of Sept 2019 (application and information can be found on Lane Cove Council website)</p>	<p>Completed</p> <p>School registered for WSTSD. 'It's cool to walk to school' slap bands delivered by Road Safety Officer to the school to support the initiative</p> <p>Road Safety Officer to email P&C Vice President a couple of examples of Active Travel Maps (Completed May)</p> <p>P&C to consider submitting a funding application.</p>

WHAT IS MAKE YOUR MOVE?

Make Your Move is an active school travel guide for students from participating schools to incorporate active travel into their journey to school. It includes a customised map highlighting major travel routes to their school and indicates travel distances and starting points for students to travel to school by walking, cycling, scooting and skateboarding.

MAKE SURE YOU ARE SAFE ON YOUR WAY



MAKE YOUR MOVE PASSPORT

Each student will be supplied with their own active travel passport.

Get your passport stamped by your teacher every time you walk, ride, scoot or skate and then add your kilometres to the active across Australia map in your classroom. The first school across Australia wins a prize.

Join your friends and be part of the team that benefits your community and school.

BEING ACTIVE TO SCHOOL HELPS YOU TO BE HAPPY AND HEALTHY



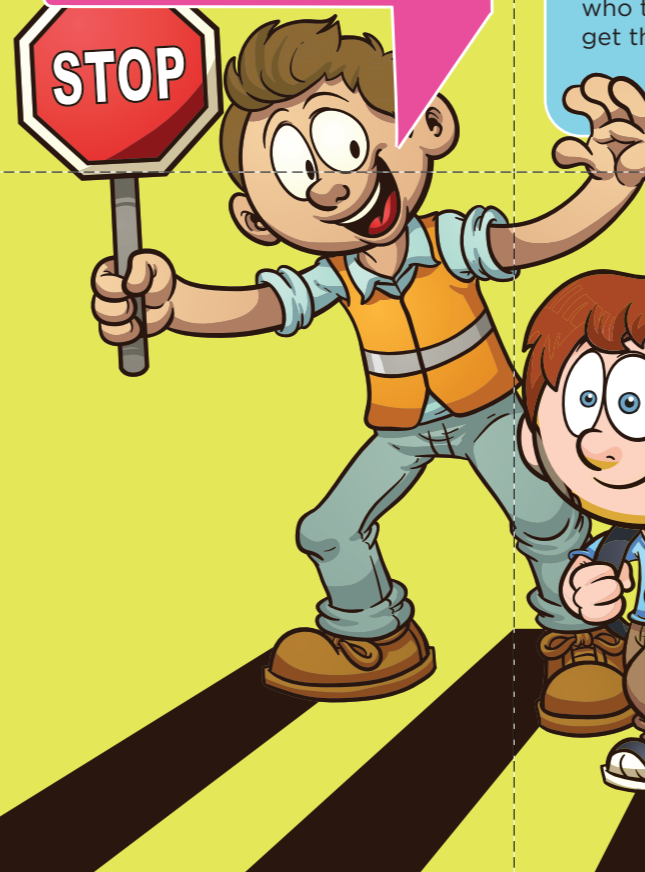
STOP, LOOK, LISTEN, THINK EVERY TIME YOU CROSS THE ROAD



BEING ACTIVE TO SCHOOL IS WALKING, SCOOTING, SKATING, RIDING INSTEAD OF TAKING THE CAR



CROSS AT THE PEDESTRIAN CROSSINGS OR TRAFFIC SIGNALS



EVEN PART OF THE WAY MAKES A BIG DIFFERENCE



THE BENEFITS OF REGULAR ACTIVITY

- Physical activity behaviours from a young age is linked with health benefits throughout your life
- Physical activity is essential for physical, social and emotional wellbeing
- Creates more vibrant, social, safer and environmentally sustainable communities
- Foster health-promoting behaviours for children and families to be physically active

WHY WALK, RIDE, SCOOT OR SKATE TO SCHOOL ?

If you choose to active travel to school you are more likely to be fitter and more alert than those who travel by car. It also helps you get the amount of exercise you need to stay healthy and will keep you focused in school.

MAKE YOUR MOVE

WALK. BIKE. SCOOT. SKATE.

NEUTRAL BAY PUBLIC SCHOOL



A TRAVEL GUIDE FOR ACTIVE SCHOOL CHILDREN

Active travel is a great way to get to know your local area and meet others in the neighbourhood, which can promote a stronger sense of community and build local knowledge.

Getting your parents to join in is a great opportunity to spend quality time with them. It is an ideal time for your parents show you invaluable life skills, like crossing the road safely.

These benefits will give you the confidence and ability to travel independently as you get older. Active travel is also good for the environment. Fewer car trips means less air pollution and your parents can save on petrol.

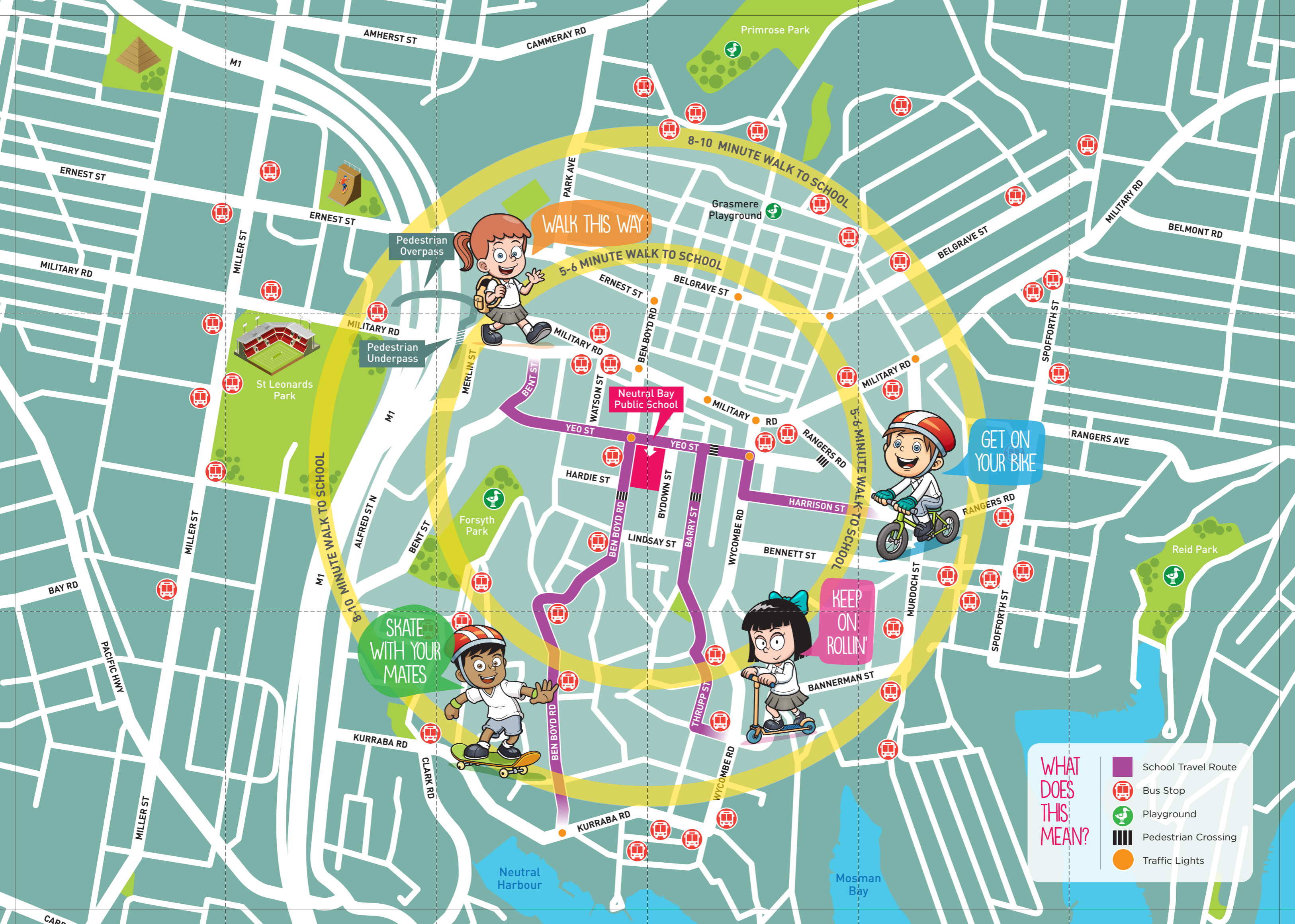
SWAP THE CAR FOR A HEALTHIER WAY OF TRAVELLING TO SCHOOL



www.northsydney.nsw.gov.au/activetravel
02 9936 8100
activetravel@northsydney.nsw.gov.au
[www.northsydney.council](https://www.facebook.com/northsydney.council)

This school travel guide is a initiative by North Sydney Council.





WALK THIS WAY


GET ON YOUR BIKE

SKATE WITH YOUR MATES

KEEP ON ROLLIN'

Neutral Bay Public School

WHAT DOES THIS MEAN?

-  School Travel Route
-  Bus Stop
-  Playground
-  Pedestrian Crossing
-  Traffic Lights

Lane Cove West Public School P&C Association
President Report
Wednesday 22 May 2019

1) STEM Classroom Project Funding Update

In addition to the P&C intention to contribute \$50k from the building fund based on further progress and plans we are exploring other funding options to contribute to the project.

I recently met with Trent Zimmerman, Federal member for North Sydney on the 16/5/19 and Anthony Roberts NSW Member for Lane Cove on 3/5/19 to discuss potential funding sources.

Out of the 3 Grants available to us, 2 were discounted and it was agreed at the P&C Executive meeting that the Local School Community Fund would be the best grants program to submit a proposal.

- 1) My Community Project – allocation of funds by popular community vote.
Submissions closed mid May.
- 2) NSW Electorate Community Grants – competing against other community groups for funding allocation, such as, Child Health Centres, Aged care etc.
- 3) Local School Community Fund (LSCF) – Federal funding – Selected.

I am looking for volunteers to work with myself and Tanya to prepare a submission. Anyone with previous Government submission experience would be great. Submission dates are yet to be confirmed but now the election is out of the way I'm assuming this will move quickly to approve for the 2019-20 financial year. Information on the fund is below.

Local School Community Fund (LSCF)

- The 2019-20 Budget included an exciting new LSCF which is a grants program for schools in Australia including in the North Sydney electorate.
- Through the LSCF, the Morrison Government is providing \$30.2 million for local members of parliament to work with their school communities to identify priority projects within the electorate.
- Schools in the North Sydney electorate will share in funding of \$200,000.
- The program is planned for delivery in 2019-20 with grants being provided during this period.
- A local advisory committee to assist Trent in making recommendations to the Government for approval will be established in due course. Additional information and grant guidelines will be available before 30 June 2019 and will be published at <https://www.education.gov.au/local-schools-community-fund>.

It is proposed that schools will be able to apply for grants of between \$1,000 and \$20,000 with a maximum of one application per school to be considered for funding.

The types of projects eligible for funding will include:

- master-planning for capital works at the school
- refurbishments or upgrades to school grounds, shade structures, play equipment
- purchase or installation of computer or ICT facilities/equipment
- landscaping of school grounds
- measures to support student wellbeing
- counselling or student mental health support
- procurement of musical equipment, furniture, computer equipment (e.g. digital whiteboards), library resources and sporting equipment
- excursions for students from remote areas
- additional English as a second language (ESL) support for refugee students
- specific facilities for students with disability.
- air-conditioning of student and staff areas in the school

1) NSW P&C Volunteer of the Year 2019

It's important that we recognise the great work we do as a community throughout the year making Lane Cove West such a great place for our children to learn.

I would like to propose nominating Jane Corlett who has been involved in the P&C for a number of year and most recently been very successful as the Band Coordinator.

Nominations are Now Open for "NSW P&C Volunteer of the Year 2019" with submission required before November.

Submitting a Nomination

- P&C Association must be a financial member at the time of the nomination and the Awards Presentation dinner on the Friday 28 February 2020.
- Nomination to be a decision of the P&C Association members.
- President to sign off that the person nominated was the choice of the P&C Association (Please provide your P&C Association meeting minutes reflecting a carried motion, verifying the nomination).
- The period in which the volunteer is being nominated for, falls within the period of 1 January 2019 and 29 November 2019 (Please note due to the limited timeline and the upcoming Christmas break the period has been shortened)
- Explain in 300 words or less the reason this person is being nominated.
- Nominations close 5pm 29 November 2019

<https://www.pandc.org.au/nsw-pc-volunteer-of-the-year-2019-nomination-form/>

Lane Cove West Public School P&C Association

Treasurer Report - Year to date April 2019

Wednesday 22 May 2019

Year to date April 2019 profit: \$4K. This includes contributions from Sponsors \$8K.

Financial Position

At end of April 2019, the P&C had surplus funds of \$172k (excluding the band and uniform shop), of which \$45K belongs to Building Fund.

Audit of the 2018 accounts is under the way.

Fund raising activities

Mothers' Day Breakfast (10 May 2019) – net proceeds \$793

Crystal Shi

Treasurer, Lane Cove West PS P&C Association

Lane Cove West P & C Association
Avalon Ave
Lane Cove
NSW 2066

Balance Sheet

As of April 2019

15-05-19
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Assets	
Westpac General Fund	\$27,131.97
Westpac Building Fund	\$18,397.36
Westpac Paypal Clearing	\$0.00
Westpac Cash Reserve - General	\$206,653.93
Westpac Cash Reserve -Building Receivable - Lane Cove West PS	\$26,775.58
Total Assets	<u>\$278,958.84</u>
Liabilities	
Uniform Shop Clearing	\$74,333.50
Clearing Band	<u>\$32,078.88</u>
Total Liabilities	\$106,412.38
Net Assets	<u>\$172,546.46</u>
Equity	
Retained Earnings	\$168,573.08
Current Year Earnings	<u>\$3,973.38</u>
Total Equity	<u>\$172,546.46</u>

Lane Cove West P & C Association
Avalon Ave
Lane Cove
NSW 2066

Profit & Loss Statement

January 2019 through April 2019

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Income	
Membership Income	\$15.00
Sponsorship Income	\$8,000.00
Total Income	<u>\$8,015.00</u>
Fund Raising Expenses	
Artwork Night Expenses	\$825.00
Movie Night Expense	\$2,579.00
Total Fund Raising Expenses	<u>\$3,404.00</u>
Gross Profit	<u>\$4,611.00</u>
School Contributions	
Operating Profit	<u>\$4,611.00</u>
Other Income	
Commission Income	\$255.00
Interest Income	\$316.88
Other Income	\$231.08
Total Other Income	<u>\$802.96</u>
P&C Expenses	
Merchant Fees	\$311.48
Other Expenses	\$182.00
Kindy Welcome Drinks	\$947.10
Total P&C Expenses	<u>\$1,440.58</u>
Net Profit / (Loss)	<u>\$3,973.38</u>