



*Lane Cove West Public School  
Parents & Citizens Association*

**P&C Meeting**  
to be held on Wednesday 19 March 2020  
at 7pm in library

**AGENDA**

1. Opening & Apologies
2. Membership
3. Receipt and Adoption of the Minutes of the Previous Meeting
4. Matters arising from the Minutes - None
5. Motions voted on since last Meeting

**Motion:**

That the P&C commit up to the following amounts for expenses relating to this year's P&C events, to cover catering, activities, decorations, sideshows, and other expenses incurred in the running of these events.

- Social night - \$21,500
- Mother's day breakfast - \$4,100
- Father's day breakfast - \$4,100
- Spring Fair - \$8,400

**Explanation:**

Planning is underway for the above events, and in order to make them successful many items need to be booked well in advance. Although the expenditure is expected to be recovered by the proceeds of the events, we are required to seek approval from the membership prior to committing P&C funds to put on these events.

6. Correspondence
7. Motions of which Notice has been given:

**Motions on banking:**

- That the following individuals be added as signatories to all P&C bank accounts following their appointment to the P&C Executive:
  - o James Stracey (Assistant Treasurer)
  - o Maree Quinn (Vice-President)
- That the following individual be granted Administrator rights to manage the access to P&C bank accounts:
  - o Natalia Shkarupa (Natasha Shkarupa)
- That the following individual has Administrator rights to the P&C bank accounts removed.
  - o Natalie Craig

- That the following individuals be removed as signatories to any P&C bank accounts following their departure from the P&C Executive:
  - Tim Butcher
  - Jing Shi (Crystal Shi)
  - Jacquilin Modesto

**8. Reports**

1. Principal
2. President
3. Treasurer
4. Band
5. Canteen
6. Fundraising
7. Uniform Shop
8. Website/Communications
9. Chess Club Committee
10. School Banking
11. Book Club

**9. General Business**

1. School budget and spending plan
2. OOSH feedback

Meeting Close: .....