

MINUTES OF LANE COVE WEST P& C MEETING

Held Monday 09 Nov 2009 at 7.00pm in 5/6N

1. **Chair:** Meeting declared open at 7.05 pm by C Abel
Present: B Neal, C Abel, D Strassberg, J Corlett, J Levett, K Brent-Reed, K Schliebs, K Nash, L Franck, L Wells, P Brown, S Chand, S Ellery-Plunkett, S Blythin, J Thompson, M Thorn
Apologies L Rayner, C Madden, D Davies, V Firth, L Lusby
2. **New Members** M Thorn
3. **Minutes of Previous Meeting**
The minutes of the last P&C meeting were tabled.
Motion: That the minutes for P&C meeting held 17 Aug 2009 be accepted.
Proposed: D Strassberg
Seconded: K Brent-Reed
Motion Carried.
4. **Motions voted on since last Meeting**
 - 4.1 **To spend up to \$700 on the start-up costs of Flexi-schools as a canteen alternative while the hall is under construction.**
Motion tabled via e-mail on 29 Sep 2009 to Executive Members only.
Voting for motion closed at 5.00pm on Thursday 1 Oct.
Proposed: Vanessa Firth
Seconded: Sandhya Chand
In Favour: 10
Against: 1
Motion Carried
 - 4.2 **To release \$20,000 of the \$24,000 raised for air conditioning by the P&C pre-2006 to be spent on air conditioning, timer cut-off switches and protective cages for the remaining 5 classrooms in N block – resulting in all classrooms having reverse cycle air conditioning.**
Motion tabled on Friday 16 Oct 2009 to all Financial Members at that date. Voting for the motion closed at 5.00pm on Friday 23 Oct 2009.
Proposed: Daniel Strassberg
Seconded: Katie Schliebs
In Favour: 27
Against: 5
Motion Carried
 - 4.3 **To release \$820 to pay for the rental of the Girl Guide hall for band practice this term. Cost includes a \$500 deposit.**

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Motion tabled at Executive Meeting to Executive Members only.
Proposed: Lori Franck
Seconded: Sandhya Chand
Motion Carried.

5. Matters arising from the minutes

Nil

6. Correspondence

- Parent request to advertise Ethics based alternative to scripture
- Parent request from Year 5 to have P&C pay for Year 6 Farewell
- Lane Cove Listens – Community Strategic Plan
- RTA Road Safety Resources Available for Bike Week
- P&C Mail Out Term 3 2009
- P&C Annual Conference Draft Resolutions and Financial Report
- P&C Annual Report
- ATO correspondence re final BAS for OOSH

7. Reports

➤ Principal

Report Tabled. Main points as follows:

- Interactive Whiteboards and ordered and should be in by end of year
 - E-Beams for demountable class rooms
- Blocks B & C being painted at the moment
- 97 of the 100 expected kindy children came to orientation
 - Best start screening starting 2 Feb so kids will be tested before school starts
- Both choirs have performed beautifully
- Wonderful concert – The Enchanted Forest with the last performance being in the school hall the day before building works started
- Girl's relay team did a fantastic job at the State carnival
- Staffing
 - Kate Saunders had a little boy – Luke
 - Sharmin Adeggra had a baby girl – Ayesha
 - Tracey Siever is now Mrs Czempik
 - New permanent member of staff for 2010 – Mr Tim Glanville
 - Will need 3-4 casuals to cover maternity leave and Mr Wilby
- Cullen St Footpath
 - Much thanks goes to local residents association
 - School access is much better now
 - New driveway and new double gates still to be completed
- Father's Day Breakfast was a great success
- Installation of the air conditioning for N block commenced today
 - Highest star energy rating
 - Recommended temp settings

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- 2 hr cut-off
 - Hall construction is in progress with fortnightly meetings occurring
 - Quotes for seating and picnic areas are being sourced but installation is difficult due to construction
 - Solar schools grant is delayed with our school now in Round 6 so aim is 2013
 - Application for reading recovery was rejected due to overall school performance
 - Fireworks
 - Fantastic evening
 - Thanks to Karola and everyone else involved
 - Admin staff greatly appreciated gift organised by P&C for SAS week
 - Presentation day will be under Cola
 - Gala performance at Mowbray school
 - Year 6 Farewell dinner at Hunters Hill High School
 - Mrs Neal and Year 6 students creating a movie as part of year 6 farewell
- **Treasurer**
- Report Tabled. Main points as follows:
- All reconciliations up-to-date
 - Enough funds now to cover 2010
 - Doesn't cover uniform shop or canteen
 - Has \$55k unallocated
 - Corrine put more money in library fund
 - Not to be spent by the school without P&C approval
- **Canteen**
- Report Tabled. Main points as follows:
- 36 orders on the first day
 - 21-50 between each day
 - 115 registered
 - Please give any feedback on food to Suzanna
 - Request from teacher for straws
 - New items next term being discussed, plus possibly weekly special
 - Children better with 2 from each class
- **OOSH**
- Report Tabled.
- Apologies for last meeting
 - Judy looks after day to day running of the centre
 - Fiona looks the Admin
 - Approx 40 children enrolled in the morning and 55 children in the afternoon
 - Already 28 kindy enrolments for next year
 - 20 students on last vacation care
 - Conducting survey to see if it is worth offering vacation care on the last Thur and Fri of school but they have only had 28 replies to day
 - The closing date for the centre will be 22 Dec with it reopening on 11 Jan

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- Continuing with various clubs
- A great result was achieved in the spot check and validation
- Term 4 Meeting is 26 Nov
- OOSH are participating in the kindy orientation
- The children will have a stall at the twilight markets with proceeds going to the breast cancer council

➤ **Band**

Report Tabled. Highlights as follows:

- There are 32 in junior band and 37 in senior band giving a current total of 69
- Practice has settled well into the guide hall for both bands
- A big thank you to all the parents and everyone on the band committee who assist with the moving of instruments
- 20 children tried out in junior band just for the drums
- Year 2 are very keen
- \$1300 was raised at the band fundraiser at Bunnings
- Gala night and Christmas markets will be next performance for both bands
- Senior band will perform at presentation day
- Band will commence Week 3 in 2010

➤ **Fundraising**

Report tabled by Karola Brent-Reed

- The Halloween night was a great success with approx \$40k in profit
- 2008 had approx 2000 attendees with \$33K profit
- 2009 had approx 2500 attendees with \$40K profit
- Believe we will continue with arm band presales for school families
- Physical cash to be counted was down due to presales and Eftpos facilities in ride stall
- Security guards were great and is something we need to keep in mind as the event grows
- SES fantastic with the lost kids
- Event was well publicised
- We have saved the sign boards to use for future years
- Things we have learnt for future events
 - Need to have a great number of rides
 - Keep pre-paid and Eftpos to help with security
 - Increase food supplies
- Need another helper for next year as Karola would like to hand the job over in future years
 - Will work toward separate job descriptions, possibly one managing the school side and other person managing external parties

➤ **Clothing Shop**

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Report Tabled. Main points as follows:

- Staffing
 - Thanks to all volunteers who help
 - Very difficult to get volunteers for orientation
- Orientation
 - First week went very well with 25 actual orders
 - Approx \$8K profit due to expected 100 orders
- Suppliers
 - Milford have missed every deadline so far
 - Size 8 jackets are out
- Financials
 - \$23K profit now expected to be approx \$30K with \$5K kept for new stock

➤ **Maintenance Committee**

- Nothing due to report

➤ **Chess Club Committee**

Report Tabled. Main points as follows:

- Last two terms have been very busy with coaching from Sydney Academy of Chess for experienced group and a tournament open to all players
- Tournament was held with 3 stage groups, Infant (K-2), Junior (3-4) and Senior (5-6)
- Congratulations to all the winners

8. Motions of which Notice Has been Given

Nil

9. General Business

- 9.1 Hunters Hill High presentation by Michael Murphy, Deputy Principal
- New communication method with feeder primary schools whereby one member of HHH Exec are assigned a primary school as their liaison person
 - Michael was very keen to offer to be the liaison person with LCW as he has a long and close relationship with the school via teachers and support staff
 - 2010 intake will be approx 2/3rd boys with 107 students expected
 - Comprehensive co-ed high school
 - Student welfare and growth of the individual to maturity is key
 - Presentation made highlighting school and its strengths

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- 9.2 Priorities identified as next big ticket items beyond school budget contribution
- First priority is new playground equipment with soft fall underneath rather than tanbark
 - Fitness track at the back of N block?
 - Have got several quotes from parent who works for a play ground equipment supplier
 - Have to budget \$80-\$100K
 - Idea to get SRC to look at what designs they feel they like best
 - Next priority would be to solve the dust/dirt problem through landscaping
- 9.3 Outstanding budget requests
- 2 BBQs
- 9.4 2010 P&C Positions – there are a number of vacancies for next year
- Distribute a letter to kindy and year 1 parents before AGM
 - Letter to siblings who have kindy's starting next year
 - 4 – 5 positions currently open on Exec
 - Vacancies include Uniform Shop, Book Club and Night Markets
- 9.5 Ethics based alternative to scripture
- P&C Association is proposed an Ethics Trial and needs support from P&C members
 - Agreed to advertise the website for petition www.specialethicseducation.com.au in Chatters for parents if they wish to partake in the petition
- 9.6 P&C to Pay for Year 6 Farewell
- It has been a tradition for Year 5 to organize and pay for the Year 6 Farewell. Year 5's attend the year 6 farewell and then have their own farewell the following year paid to that year's Year 5 class (this year's commitment is \$20 per Year 5 student).
 - General consensus was that this should continue and it is not seen as a P&C responsibility to fund

C Abel declared the meeting closed at 9.48 pm

Minutes taken by Janelle Levett

----- (President) -----/-----/----- (date)