

MINUTES OF LANE COVE WEST P& C MEETING

Held Monday 09 August 2010 at 7.00pm in the library

1. **Chair:** Meeting declared open at 7.05pm by D Strassberg
Present: C Abel, D Strassberg, G Evans, J Corlett, J Levett, J Tually, J Doherty, K Paterson, K Schliebs, K Nash, L Franck, L Wells, P Brown, R Bonwick
Apologies M Durie, L Bishkov, D Davies, S Blythin, L Schivella, M Gardiner, D Garske, S Ellery-Plunkett
2. **New Members** M Brown, J Modesto, L Lusby, K Shelton, M Lam
3. **Minutes of Previous Meeting**
The minutes of the last two P&C meetings were tabled. The minutes for 18 June meeting was brief as quorum was not met.

Motion: That the minutes for P&C meeting held 17 May 2010 be accepted.
Proposed: L Franck
Seconded: R Bonwick
Motion Carried.

Motion: That the minutes for P&C meeting held 18 June be accepted.
Proposed: D Strassberg
Seconded: J Doherty
Motion Carried.
4. **Motions voted on since last Meeting**
To accept the nomination of Jeff Tually as Trivia Night Coordinator for 2010
Motion tabled via e-mail on 27 May.
Voting for motion closed at 5.00pm on Thursday 3 June 2010.
Proposed: S Chand
Seconded: D Garske
In Favour: 31
Against: 0
Motion Carried

To approve the purchase of laptop for the uniform shop for no more than \$650
Motion tabled via e-mail on 7 July to Executive Members only.
Voting for motion closed at 5.00pm on Monday 19 July 2010.
Proposed: D Garske
Seconded: K Nash
In Favour: 7
Against: 0
Motion Carried
5. **Matters arising from the minutes**
Nil
6. **Correspondence**
 - Easy Canteen Brochure
 - LTD Promotions Brochure

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- P&C Federation Term 2 Mail out #2
- P&C Federation Insurance
- Identity Direct Brochures
- Hills School Industry Partnership
- P&C Federation Term 3 Mail out #1
- P&C Journal Term 3

7. Reports

➤ Principal

Main points as follows:

- Judy has been very busy with a variety of building works for what feels a very long time
- Had very successful sport carnivals last week
- Different teachers are taking on more responsibility due to the growth of the school
- 4th Assistant Principal will be needed next year due to numbers
 - Pip will be interviewing with Mark Radowski as parent representative
 - Should know who the new AP will be in a couple of weeks
- New teachers will be needed for next year and one position will be filled by applications from the Interested Pool
 - Mr Richmond, Mrs Davis and Mrs Doherty will be interviewing for this position
 - Mr Wilby replacement will be Jess Funke and will be assigned permanently to this school
 - May need another teacher plus some casual vacancies
 - Kate and Sharmin with per job sharing next year with 3/2 days split
 - Therefore we will be a position for a casual teacher
 - Mrs Mulqueeny's position will only be advertised when she officially retires
- A big thanks to the school community from the Sullivan family for the support they have received
- The new hall opened this afternoon
 - Judy is happy with it but there are still a few loose ends to work out
 - The Canteen is huge as they accidentally gave us a high school canteen but this may allow future home science classes
 - It has toilet facilities but we will try and leave these for events rather than everyday use
 - There is also a disabled shower and toilet
 - There are 3 large store rooms, one of which is for band
- Playground equipment has been a huge success with everyone, including OOSH
- Grass in the fenced off area of the oval should be planted soon
- We are getting quotes for the covered walkways to fill in the gaps but it is very expensive
- Mrs Lusby mentioned the social plan the council is working on and has identified the shortage of OOSH places is critical
- Judy will be away from Tue 24/8 and will be back in Term 4
 - Pip Brown will be acting principal in her absence

➤ OOSH

Report Tabled. Main points as follows:

- Judy Thompson has two months to go to get her Diploma in OOSH at TAFE
- There are 3 full-time (30hr week) workers at the Centre
- All staff undertake regular in-service training
- 22 new enrolments already for 2011 kindy and that is before the kindy info night

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- Currently OSHC has up to 81 children in the afternoon with an average of 75 (56 in the mornings)
- Last vacation care had an average of 25 per day
- Staying in centre is much easier for holiday programs
- Brad has offered to do a Master Chef class at Sweet Temptations
- There was a spot check on 22 July and the centre achieved 100% with 82 children attending that session and one staff member away sick
- Next Community Meeting is on 26 Aug at 6.30pm

➤ **Band**

Report Tabled. Highlights as follows:

- Junior Band = 43 Senior Band = 29 Total = 72
- T2 and T3 very busy
- 2nd workshop at Chatswood High went very well
- Both Bands performed well at Ryde East Festival at the end of May with Junior Band receiving a \$65 prize for their “Highly Commended” performance
- Both bands also performed at the Yamaha Band Festival and both received silver
 - Thanks to Miss Brown, Mrs Davis and to Rachel Beauchamp and Carmel Martorana
- Junior band performed well at the Open Day and thanks to Mrs Cropper for conducting
 - Thanks to Jo Prescott and Carmel Martorana for help moving the equipment
- On election day the band is coordinating a cake stall and will have children busking
- Junior band has the NSW band festival on 22/8 and both bands are performing at the North Shore Concert band festival in Sept
- Tomorrow our year 6 students begin a weekly rehearsals in an ensemble conducted by Mr Mike Kenny.
- In term 4, Senior band will be involved in the opening of the hall and performing for Year 2 as part of the band’s recruitment for 2011
- We look forward to returning to the hall and are grateful for the use of the guide hall

➤ **Canteen**

- Susanna sent her apologies but said the Canteen committee are keen to inspect the new Canteen

➤ **Fundraising**

- Trivia Night (Jeff Tually)
 - In spite of tremendous odds and in a shortened preparation ime, the fabulous Trivia Night team (including the artwork addicts) pulled off an amazingly successful night in terms of school-community-building Trivia fun for 285 people, and that \$30,000 was raised for the school.
 - Many grey hairs were earned in the process, as well as stripes for service to the school.
 - Thanks also to the generous businesses who supported our cause
- Halloween Fireworks Night (Robina)
 - The Halloween team are about to get very busy with approx 35 class parents beginning their preparation meetings next week
 - We are a bit short of catering equipment as the family who helped last year have a paying event on the same night
 - Will be have a few additions like the Dodgem Cars and a Haunted Disco
- Election Band Fundraiser
 - An e-mail has been sent out to band parents asking for help
 - Cake boxes will be distributed to the whole school community

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- Committee will try to fill cake roster places from band first and then may need to ask for volunteers from the rest of the school if need be
- The children will be rostered for busking and there will need to be some supervision

➤ **Treasurer**

Report Tabled. Main Points as follows:

- Trivia Income
 - 16K on artworks, 5K on silent auctions, 5K from tickets and 6K from the mystery bags
- Voluntary contributions still trickling in
- 10K came in from Canteen
- Invoice for playground equipment is still outstanding

➤ **Uniform Shop**

No Report Tabled.

➤ **Website / Communications**

- We are investigating moving to a new web site
- We will stick with the current website for this year
- Will look at moving to new website next year if all going well
- The school's new website is being implemented this week

➤ **Maintenance Committee**

- Tom and Steve are doing a fantastic job around the school
- Leap committee has met and will be developing 4 gardens near the kindy block
 - It is unlikely to need a full maintenance day but there may be a day in Oct we will need some help adding the garden beds
 - We will need the leaf litter collected before fireworks night
- Concerned about the state of the Oval
 - Gareth spoke to Peter Carroll who has a sustainable oval system and approx cost would be \$50k
 - It would mean closing it for 3mths around spring
 - Discussion over oval sponsor
 - Concern over damage caused by trucks and cranes used to relocate demountables
 - Continue investigation and bring quote to Exec to prioritise

➤ **Chess Club Committee**

Report Tabled. Main points as follows:

- This term the beginners groups will revise their new skills for the first five weeks and join the tournament in the second part of the term
- The first five weeks of this term the intermediate/experienced group will receive tutoring from the Sydney Chess Academy
- In the second part of the term, a tournament will be organised with three categories: Stage 1 (yr 1&2), Stage 2 (Yr 3&4) and Stage 3 (Yr 5&6)
- The term will finish with the finals in Week 10 and a party

8. **Motions of which Notice Has been Given**

Motion: The date of the LCW P&C AGM be set for 06 Dec 2010 at 7.00pm
Proposed: L Franck

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Seconded: R Bonwick
Motion Carried.

Motion: Approval of expenditure of \$4,000 to cover the costs for the
Father's Day Breakfast

Proposed: K Nash
Seconded: C Abel
Motion Carried.

9. General Business

9.1 Report Cards

- In the old reports there was a lot of duplication in the reports, especially in the comments so it was decided to trial a shorter half year report by reducing the comments
- It is accepted that as a stand-alone, without the Parent/Teacher interview it is not enough information to fully gauge how a child is progressing
- The end of year report will be a full report with effort, grade and comment
- Next year it is likely the school will go back to the old style mid term reports for next year
 - It was a trial and feedback was we should go back to the old way of doing things
- Sound = achieving where they should be.
 - The majority of the class should be sound
 - It is not ABCD, it is not related to bell-curve or percentages
- High = level above where they should be
- Comments from parents at the meeting included:
 - Reports should be stand alone view of the child
 - Communication about what is happening would help
 - Reminders about what the grades mean in Chatters before the reports are sent out
 - i.e Plain language description of what the levels mean and the distribution from previous years e.g % Sound etc
 - if the school is changing things then this needs to be communicated to parents so they can manage their own expectations and that of their children
 - Many children also let down by their report

9.2 Portfolios

- Kindy are the only grade with portfolios at the moment
- It is a trade off between half year reports or portfolios for the older years as it is too much work

9.3 Naplan

- Results are due in mid Sep
- Provides smart data on what areas should be improved
- Not expecting the same results as last year

9.4 Class Structure and how classes are determined

- This starts with numbers of students
 - Each child is worth a % of a student with kindy's worth the highest % scaling down to Yrs 3-6 (as class sizes increase)

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- In Feb there is a census and the school is staffed according to that number
- It is essential that the numbers provided by the school match the census
- In Feb census there were 425 - now there are 435
- To determine the classes they get the raw number of enrolments and calculates how many teachers the school will get and the the school needs to make the classes based on:
 - Stages (ie trying to ensure composite classes fit in stages)
 - Parent request
 - Students that can't be together for certain reasons
 - Resource sharing such as Teachers Aides
- It is better for the school if the teacher number is xx.1 rather than xx.9 as the dept rounds up

9.5 Parent Teacher Interviews

- Difficult where there is a different teacher for a subject e.g. Maths Groups
- Parents need the interviews mid year not at the end and also need increased interview time
- School is looking at extending the interview period to over a week with longer interview times

9.6 2011 Calendar

- Everyone agreed we need to look at fundraising around the school calendar so we don't have trivia/artworks the same time as reports/interviews
 - It was also agreed that the artworks need to be cut down to save the work required - they are getting bigger and grander each year and take more time and resources
- Looking at Trivia towards the end of T1, Lapathon T2, Father's Day Breakfast T3, and Halloween T4
 - This would mean the lapathon is close to the cross carnival

9.7 Ethic Classes - pre e-mail motion discussion

The P&C Federation has asked all P&C Associations to vote on the motion "That the NSW Minister for education changes DET policy to allow secular ethics classes to operate as a complement to scripture/SRC classes in NSW primary schools.

D Strassberg declared the meeting closed at 9.20pm

Minutes taken by Janelle Levett

----- (President) -----/-----/----- (date)