

MINUTES OF LANE COVE WEST P& C MEETING

Held Monday 06 December 2010 at 7.00pm in the library

1. **Chair:** Meeting declared open at 7.05 pm by D Strassberg

Present: D Strassberg, D Hayhoe, D Garske, F Vaccher, G Evans, J Modesto, J Corlett, J Levett, J Doherty, K Paterson, K Schliebs, K Nash, L Schivella, E Darton, L Franck, L Danger, L Lusby, L Wells, R Bonwick, P Brown, R Chady

Apologies L Evans, S Ellery-Plunkett, M Gardiner, B Neal, J Lucarelli, Jeff Tually, Eliza Hall
2. **New Members** Refer AGM Minutes
3. **Minutes of Previous Meeting**
The minutes of the last P&C meetings were tabled.
Motion: That the minutes for P&C meeting held 01 Nov 2010 be accepted.
Proposed: D Hayhoe
Seconded: L Danger
Motion Carried.
4. **Motions voted on since last Meeting**
To replace the current volunteer Uniform Shop Coordinator role with a paid Uniform Shop Coordinator. This would be a casual position and would be self-funded from profits generated from the uniform shop.
Motion tabled via e-mail on Wed 3 November 2010 to all financial members.
Voting for the motion closed at 5.00pm on Wed 10 November 2010.
Proposed: S Wong
Seconded: D Hayhoe
In Favour: 33
Against: 0
Motion Carried.

Sarah Burrows has since been appointed the position effective Jan 2011.
5. **Matters arising from the minutes**
Nil
6. **Correspondence**
 - Canteen Management Guide
 - Term 4 Mailout
7. **Reports**
 - **Principal**
Main points as follows:
 - The year coming to an end very quickly
 - Teachers finish on Fri and the students the Wed prior
 - There are two professional learning workshops on these days
 - First day is an off-site social skills program called the Bounce Back Program
 - The aim is to help children cope when things go bad
 - The second is an ACMA course on cyber bullying

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- Considering a 2011 presentation on this for parents
- Thanks to Daniel for help with interview new staff which include
 - Matt Muller from Taree
 - Samantha Nutt from Baulkham Hills North
 - Skills include Gifted and Talented, Best Start and Yrs 5 & 6
- Lots of staff changes including:
 - Loraine Blake will be a new Assistant Principal
 - Tom will be leaving for a position at Cromer
 - We will also have a new school counsellor 2 days per week from Hunters Hill High
 - Kate Saunders will be returning from maternity leave and sharing a class with Shamin Adaggra
 - Jess Funke and Lynette Potts will be 5 days as permanent staff
 - Nadine Metcalf will be moving to Frenches Forest
 - Luke Richmond is leaving to become a new Assistant Principal at Greenwich
 - Pip Brown as received a promotion and will the new Deputy principal (non teaching role) at Coogee and will need to be replaced
 - Miss Malone and Mrs Stone have both been seconded to best-start for another year
 - Bronwyn Moncur will be joining us from Willoughby
- Pip keen to mention that staff leaving is due to the mentoring Judy provides her staff which lead to opportunities elsewhere
- Moving days for staff will be next Monday
- School hall will be officially opened at Assembly on Friday
 - Everyone is welcome and a new school song will be performed by the choir
 - New School song was written by Sydney composer Luke Byrne
- Other building developments
 - Oval work to be approved and should commence prior to 2011 school start
 - The bubbler shed has been redone and should be all nice again now
 - Marcus McDonald's parents who own the factory next to the hall have ordered 30 lillypillys to plant and will install black shade cloth to block the view from the hall
 - The new demountables have arrived and furniture now needs to be moved around
 - 5 new interactive whiteboards are required for all the demountables
 - Greg Adams has been able to persuade the council to lay more rubber softfall on Cullen St
- Latest version of the myschool website will be launched next year rather than now
- It has been a very good year and we are looking forward to 2011

➤ **OOSH**

Report Tabled in 01 Nov meeting for Term 4.

➤ **Band**

Report Tabled. Highlights as follows:

- 2011 was another successful with 75 members at the beginning of the year and finishing the year with 69
- Junior Band = 29 Senior Band = 40
- Junior band for 2011 has had over 40 students interested in joining
- We started the year in the local Guide Hall for rehearsals and was very lucky to have an alternate venue so close when we were without our hall but is it great to be back
- This year Gavin Stains conducted the Senior Band, Brad Madigan the Junior Band and Michael Kenny the Year 6 ensemble

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- Due to Gavin's increased commitments at Chatswood High, Brad will be taking the Senior Band and Alex Silver will conduct the Junior Band
 - The bands have performed well throughout the year at both Festivals and school Concerts including a fantastic Gala Night
 - The band committee run two fundraising events with the support of the parents and raised approx \$2,500
 - Special thanks goes to Eva Adamkiewicz for her meticulous planning of these events
 - The fundraising will be combined with donations from the P&C to replace some of the older equipment
 - Thanks goes to all in the band committee especially Eva and Michele Burn who will be leaving us this year as their children are leaving the school
- **Canteen**
- Financials are at approx \$1300 which isn't bad considering lunches are outsourced
 - Katie will get end of year financials changed so the \$10k payment to the P&C is correctly entered as an equity payment rather than a donation
- **Fundraising**
- Trivia night, Halloween and Lapathon were all outstanding successes
 - Movie Night generated \$150 from gold coin donation and \$70 from coffee van all of which is going to the library fund
 - Keep April 2 2011 reserved for Red Carpet Event
 - Halloween
 - 3000 people through the gate
 - Queues were minimal, there was a great atmosphere, heaps of food sold and the logistics ran smoothly
 - There were a few ticketing issues on the website and some space concerns for the fireworks
 - Community involvement and support was wonderful
- **Treasurer**
- Summary of income of \$175K as follows:
 - Voluntary Contributions \$59K
 - Lapathon \$11K
 - Trivia \$30K
 - Halloween \$40K
 - Canteen contribution \$10K
 - Uniform shop \$20K
 - Other \$5
- **Uniform Shop**
- New self-funding paid uniform shop coordinator has been appointed
 - Sarah Burrows - will be working from Jan 2011
 - Shop will continue to open on Tues
 - Sarah is looking for volunteers to support her
 - There is lots of different variation in stock so we are looking at consistency in supplies
 - Not sure about status of the 2nd hand shop at the moment
- **Website / Communications**
- School parent is launching a new product and is starting a new company and pilot program

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- On current website we are looking to move from Paypal to Securepay
- Lots of money has come in via the website over the year
- P&C absorb commission/transaction costs

➤ **Maintenance Committee**

- 3 Oval quotes have been received and considered
- Artificial turf quote came in at between \$260-\$300K
- Father and Son quote with driveway, retaining wall around playground came in at \$85K less 5% discount and can start as soon as 27 Dec
 - Quote includes irrigation system from school water tanks with mains backup
- Collins and Sons - \$85K with no driveway

➤ **Chess Club Committee**

- Report Presented in 1 Nov meeting

8. Motions of which Notice Has been Given

Nil

9. General Business

- Changes to myschool website now off until 2011 so will wait and see changes when they are released

D Strassberg declared the meeting closed at 8.00pm

Minutes taken by Janelle Levett

----- (President) -----/-----/----- (date)