

MINUTES OF LANE COVE WEST P& C MEETING

Held Monday 17 May 2010 at 7.00pm in the library

1. **Chair:** Meeting declared open at 7.05 pm by L Franck

Present: J Thompson, D Garske, G Evans, J Corlett, J Tually
J Doherty, K Schliebs, K Nash, J Levett, L Franck,
L Wells, P Brown, R Bonwick, S Ellery-Plunkett,
M Gardiner

Apologies D Strassberg, D Davies, L Rayner, L Bishov, L Lusby
L Darton, M Vidal-Wallace, S Blythin, L Schivella,
M Durie
2. **New Members** M Gardiner
3. **Minutes of Previous Meeting**
The minutes of the last P&C meeting were tabled.
Motion: That the minutes for P&C meeting held 19 Mar 2010 be accepted.
Proposed: K Nash
Seconded: R Bonwick
Motion Carried.
4. **Motions voted on since last Meeting**
To release \$990 to Outdoor Events Australia for the cost of facilitating the
Playground Pictures fundraising event scheduled for 1 May 2010.
Motion tabled via e-mail on 18 Mar to Executive Members only.
Voting for motion closed at 5.00pm on Thursday 25 March 2010.
Proposed: L Franck
Seconded: K Nash
In Favour: 10
Against: 0
Motion Carried
5. **Matters arising from the minutes**
Nil
6. **Correspondence**
 - Turks Legal re LCWP&C OOSH Workers Comp Insurance
 - National Teaching Awards Nomination
 - P&C Federation Term 2 Mailout
 - Tafe Ultimo - Certificate II Skills for work and training brochure
 - Various Fundraising brochures
7. **Reports**
 - **Principal**

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Report Tabled. Annual Report and School Plan also tabled.

Main points as follows:

- Term 2 began with the public speaking finals. The winners were Ben Martin, Emlyn Evans and Mia Bromwich
- Lapathon was a great success but only 57% of parents have handed in cash. \$10,500.95 raised so far with money still trickling in
 - KD won the pizza party
 - Thanks to Lara Bishov for counting all the money
- Anzac service had a special parent guest and Ben Martin represented the school in the service at Hyde Park
- Movie night was a great success and there is another planned for later in the year
- Cross Country Zone is on Wed. Thanks to Mrs Davis.
- Walk to school went well. Thanks to Mrs Czempik
- Naplan went ahead without any issues. Staff are opposed to league tables but Naplan is a useful diagnostic tool to measure literacy and numeracy at a point in time
- Mrs Doherty received a Lane Cove Citizenship Award
- Last week Miss Brown and SRC reps went to Stewart House to receive a plaque in recognition for our fundraising efforts - \$3,444 was raised
- Next week Miss Brown and Mrs Neal will be receiving Rotary Pride of Workmanship Awards. Pip for fundraising for Pokhara View Point School and Bronwyn for her work involving Performing Arts with children
- Mrs Hook's position is being advertised and there has been a huge response with Mrs Tyres also applying for this position.
- OC test applications are out
- Net Set Go will begin on Monday 24 May for a 45min before school lesson. 45 children have registered for the trial so far
- Eco snap shop day is on Thur this week
- Computer problems exacerbated by growth in the school
 - The server died last week and they are on a temp server until a specific build is shipped from overseas. Expected delivery is 7-9 days
 - Cabling has been installed around the poles in the library so we can have 6 computers being worked on in the library without effecting the availability of the lab - Cost approx \$10k with most to come
- Playground
 - The old play equipment is gone and they are preparing a flat area after the drainage has been completed for the new equipment
 - New timber seating will be installed to stop the water flowing into that area
 - Concrete planned near library to stop the dust bowl problem
 - New seating and turf is planned for that area too
 - Combination for artificial turf, real turf and rubberised soft fall is included in the plan
 - ETA - end of term
- Hall
 - Judy is currently in dispute over the size of the stage

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- Judy had planned for 900mm but only 600mm was built
 - Hoping to come to a compromise - perhaps 750mm
- There will be no curtains, curtain rails will be in the wrong place and we will only be getting the lowest level sound system available
- 6 solar panels will be installed on western footprint
- Landscaping will be next with tanks going at the end of N block and another at the back of C block

➤ **OOSH**

Report Tabled. Main points as follows:

- Judy remains the full time coordinator and is completing her Diploma in OOSH in TAFE
- A replacement Assistant coordinator has been filled by Ella Neilson who as worked for PrimaryOSHCare as a casual for the last year
- Casual staff are undertaking regular in-service training
- The centre is getting 2-3 new enrolments a week
- Averages are: Mornings: 56 Afternoons: 75
- Vacation care program is out soon
- Feedback on last vacation care was excellent and most parents appreciated the lower cost of incursion
- With so many new and younger children the focus is on craft work and building
- The kindy kids are now mixing the the older children from afternoon tea
- Homework club, art and design club and cooking clubs are all underway
- A daily program is displayed for parents to view on parent noticeboard and is evaluated each day by staff and children
- A accreditation spot check of the centre was carried out on 27 April by NCAC and 100% rating was achieved
- A community meeting is scheduled for 30 May at 6.30pm
- The biggest morning tea will be held in both morning and afternoon sessions on 27 May
- Policies and procedures are reviewed throughout the year and Rev J will be issued in Term 2

➤ **Band**

Report Tabled. Highlights as follows:

- Junior Band = 45 Senior Band = 30 Total = 75
- BBQ Harmony day was great and raised approx \$1500
 - Thanks to all especially Eva Adamkiewicz for organising everything
 - We are still negotiating with Bunnings a suitable day as the current proposed date is the week after the Halloween Fireworks Night
 - Entertainment books are available again this year
 - Senior band performed very well at Chatswood High School's music Night
 - Thanks to Mr Richmond who came to support the band
 - Second band workshop is this Saturday at Chatswood High
 - Both bands will be performing at the Ryde East Festival and the Yamaha festival this term

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➤ **Canteen**

- Committee met and discussed potential operations after hall is finished
- With the growth of the school we need to look at potentially operating 5 days
- Looking at opening at recess and lunch with sales only and continuing the flexi-schools arrangement with Brad if he is agreeable

➤ **Fundraising**

- Movie Night
 - Cost \$990 and we made an extra \$800
 - Great community event
- Lapathon raised approx \$10.5K with 252 returning money
- Trivia Night (Report Tabled by Jeff Tually)
 - So far we have \$3150 in prizes donated
 - Jeff Tually has been coordinating for the last 6 weeks
 - After a long hunt for a suitable venue we have settled on Riverview as the set up and clean up are much less work and we are able to have a full program
 - Jeff would like the P&C to consider helping for those who wish to attend but are struggling financially
 - Guessing competition before the night for the major donations so those who can't come can also be involved
- Halloween Fireworks Night
 - No new developments so far
 - Bookings have been made in advance and some of these payments are now due

➤ **Treasurer**

Report Tabled. Main Points as follows:

- Financials are completed as at 30 April
- MYOB has been donated by parent Tim Reed but we will convert main books at the start of the new year
- Voluntary contributions are at \$46K plus \$3K in additional donations
- Reminders were sent out and we have received an extra \$5K giving a total of \$54K received in contributions
- OOSH account has been closed and approx \$19K has been transferred to the main account
- \$41K has been paid to the school as part of the budgeted school payments

➤ **Uniform Shop**

- A recent e-mail to parents via P&C member list and class parent list only got 2 more volunteers to man the uniform shop
- We need to get more volunteers or we may have to have reduced operating hour in Term 3

➤ **Website / Communications**

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- Ben Saunders has built a new national business and our site is coming soon
- The current website is operating well and we will be fine until Ben is ready

➤ **Maintenance Committee**

- Nothing for the committee to do at the moment until the construction work is completed
- Leap is keen to get the Yrs 5 & 6 to do some gardening but will need to wait until Sep when all of the construction is finished

➤ **Chess Club Committee**

Report Tabled. Main points as follows:

- Chess Club started Week 2 Term 2 with 54 members
- Starting Wk3, the beginners (25) get 5 consecutive weeks of professional tuition from the Sydney Academy of Chess
- The intermediate/experienced group (29) will learn tactics, games and puzzles and will get experience playing against different partners
- Tuition for the intermediate/experienced group will be in Term 3
- Fees per term is \$15 per child and \$810 has been collected
- Invoice of \$687.50 has been received from the Sydney Academy of Chess

8. **Motions of which Notice Has been Given**

Motion: Approval of expenditure of \$5,100 to reimburse the school for the purchase of the new library furniture

Proposed: K Schliebs

Seconded: K Nash

Motion Carried.

Motion: Approval of expenditure of \$22,000 to cover the costs for the Halloween Fireworks Night

Proposed: D Garske

Seconded: K Schliebs

Motion Carried.

Motion: Approval of expenditure of up to \$5,000 to cover the costs for the Trivia Night

Proposed: D Garske

Seconded: J Tually

Motion Carried.

Motion: Addition of Liz Darton as a bank account signatory for the uniform shop sub-entity

Proposed: K Schliebs

Seconded: R Bonwick

Motion Carried.

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9. General Business

- 9.1 Volunteer week is 10 - 16 May and the P&C would like to recognise the work done by volunteers throughout the school community
- Mrs Doherty also took time to thank our active parent community
- 9.2 Stranger Danger Awareness
- Parents raised the story last week about a child being taken in a car nearby last week
 - Although this was a hoax, Mrs Doherty reiterated to the children in assembly about staying aware from cars and never to get into a stranger's car
 - Other parents raised concerns about the dangers of Facebook and the fact that users should be 13 to sign up but parents agreed some year 6 students have face book accounts
 - Judy is going to a Police meeting in a couple of weeks and she will ask for the police liaison officer to come and speak to the children
 - She will also see if the police have a program for parents
 - Judy will also reiterate to the year 6's that you should be 13 to have a facebook account

L Franck declared the meeting closed at 8.05 pm

Minutes taken by Janelle Levett

----- (President)

----/--/-- (date)