

## MINUTES OF LANE COVE WEST P& C MEETING

Held Monday 15 Feb 2010 at 7.00pm in the library

1. **Chair:** Meeting declared open at 7.04 pm by D Strassberg  
  
**Present:** D Strassberg, D Garske, G Evans, J Corlett, J Levett, J Doherty, K Schliebs, K Nash, L Franck, L Wells, M Vidal-Wallace, S Chand,  
  
**Apologies** B Kennedy, D Davies, L Torrevillas, N Bresnahan, R Bonwick, S Ellery-Plunkett, R Troy
2. **New Members** T Bradley, K O'Donnell, S Hopkins, V Sprock M Singh, A Cappetta, C Church, Y Takemae, D Hayhoe, K Healey, J McIntosh, K Archer, L Rayner, S Saber, J Saunders, J Tually
3. **Minutes of Previous Meeting**  
The minutes of the last P&C meeting were tabled.  
Motion: That the minutes for P&C meeting held 09 Dec 2009 be accepted.  
Proposed: L Franck  
Seconded: L Wells  
Motion Carried.
4. **Motions voted on since last Meeting**  
Nil
5. **Matters arising from the minutes**  
Nil
6. **Correspondence**
  - Various advertising brochures
  - P&C Journal - Term 4 2009
  - Student Injury Insurance from P&C Federation
  - Lane Cove Council's Financial Assistance Grants
7. **Reports**
  - **Principal**  
Report Tabled. Main points as follows:
    - Welcome to all the new faces here tonight
    - Kindy have all settled in well
      - Big thanks to all staff especially Teneale Dean
      - 95 kids
      - 2 extra classes
    - Student populations has gone from 380 in 2009 to 425 in 2010

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- Extra enrolments have increased office time, library time and now have the numbers for a 4th Assistant Principal
  - Application is underway based on Fri school census
- New library desks are on the way and the library has a interactive whiteboard as well as the video conferencing facilities available in AV room
- Front page news and made the channel 7 news for all the twins and triplets
- Congratulations to Rachel Saul on the birth of Oli and Ava. Rachel had a tough time just after the birth but is going well and is planning to be back in Term 3. She has already starting teaching flute again.
- The hall is progressing but there have been a few delays due to the rain but once the roof is on work should remain on schedule.
- Stage 2 students are enjoying the Milo cricket and everyone is enjoying the Dance2beFit program which has replaced Gymnastics for this year.
- Thanks to Katrina Nash and the band committee for coping so well without the hall.
- Judy attended a Food for Thought breakfast at Hunters Hill High. Very interesting to see all the ex-LCW parents involved in the HHH P&C and Exec.
- Judy will be on leave for the latter weeks of this term and Pip Brown will be relieving her.
- Thanks to Danielle Herring who has taken on arranging the swimming carnival for later this week
- Life Education will commence this week
- Judy appreciates while this is an expensive time of year but there are camps planned for this term. Camps this time of year are a great bonding exercise for teachers and students.

### ➤ **OOSH**

Report Tabled. Main points as follows:

- Judy Thompson remains full time coordinator of the centre and is completing her Diploma in OOSH at TAFE
- Fiona Russell has accepted a coordinator role at another OSHC centre but Suzanna is the process of interviewing for a replacement
- There are 28 kindy children enrolled with approx 5 per session
  - Current focus is on getting these children settled in well with lots of craft been offered for these younger children as well as Leaping Frogs and Hungry Hippo games
- There are approx 50 children attending in the am with approx 70 in the pm
- Vacation care surveys have all been positive although only 9 have been returned
- Outdoor activities and games are based on the children's request and the 9+ clubs will be introduced. Clubs continuing from last year are underway
- Feedback on the program offered is welcomed
- There will be a community meeting on 25 March at 6.30pm
- There is also a welcome breakfast scheduled for 10 March at 7.30am

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### ➤ **Band**

Report Tabled. Highlights as follows:

- Junior Band = 32      Senior Band = 48      Total = 80
- All children have settled in well
- Gavin Staines conducts the senior band on Monday mornings
- Brad Madigan conducts the junior band on Tuesday mornings
- With the generous donation for the P&C of \$7000 and the band committee's own fundraising, the bands were able to purchase a tenor saxophone, 2 alto saxophones, a trombone, a trumpet and two clarinets over the Christmas holidays
- There are two main fundraising dates which include Harmony Day on 19 March and a Bunnings Community BBQ on a date to be confirmed.
- Scheduled performances include Senior Band at Chatswood High Music night on 30 March, band workshops on 14 March and the Ryde East Festival on 30 May
- Thanks to retiring members Lynda Martin and Takayo Thomon and welcome to Jodie Hynes who is our new instrument hire person
- Working on sliding scale for fees for families with more than one child involved with the band and are going to be invoicing for the year rather than term by term

### ➤ **Canteen**

- Flexischools working well
- Delivery roster for Term 1 has been filled

### ➤ **Fundraising**

- Doug will be the main contact to manage the Hummerston relationship with Harmony day being the next big sausage event
- Please forward any fundraising correspondence received to Doug who is reviewing and filing all the information
- The school fundraising has been very successful over the past couple of years and we are looking forward to another great year

### ➤ **Treasurer**

Report Tabled. Main Points as follows:

- 2009 Financial Report summarised
- Tomorrow is a big day with the voluntary contributions being collected with the book buying
- 2009 had 80% collected with \$52K coming in
- School contribution for 2010 is \$84K and this includes key class room resources such as readers, additional aide time for kindy, etc

### ➤ **Uniform Shop**

No report tabled as financials are still being worked out.

- Issues with supply of stock
  - Decided to leave Milfords due to supply issues

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- No stock at all of boys short sleeve shirts
  - Still come on-going issues with some of the kindy packs
  - The shop has been physically sorted but now the focus is on the back end procedures
  - All staff are volunteers and are going to wear volunteer badges just as a reminder to other parents
  - Main suppliers are Milfords and Stubbies for children's school wear so Montse is going to investigate alternatives
  - There is an 8 month lead time for stock with Milfords which is unacceptable
  - Hoping to implement bar code scanning to speed up processing time from 3 mins to 10 seconds
- **Website / Communications**  
No Report Due.
- New website is due next month
  - A parent who has a child in year 1 and kindy has kindly donated time and resources to improve the look, feel and functionality of current website
  - Aim is to be able to have a shopping cart facility now just for Uniform Shop but also for voluntary contributions, fundraising events etc
- **Maintenance Committee**  
No report due.
- 400 trees and shrubs with Lane Cove Council bush care officer were planted last year as part of tree day instead of the trees going home to students
  - Most of these plants are established well and it was good to see most things are still alive after the Christmas break
  - Investigating a volunteer/working bee day around Aug and will work out with Judy what the priorities will be
  - Will also work with LEAP to see if they have any ideas
- **Chess Club Committee**  
No report due.
- Chess Club will commence in Term 2

### 8. Motions of which Notice Has been Given

**Motion:** Nomination of Sam Saber as Assistant Treasurer and member of the P&C Executive

Proposed: K Schliebs

Seconded: L Franck

Motion Carried.

**Motion:** The school to provide 2 playground designs from the preferred supplier with the cost not to exceed \$33,000 (including installation and disposal of old equipment) for the students to vote on.

Proposed: K Schliebs

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Seconded: D Gasrske  
Motion Carried.

**Motion:** Approval of expenditure of up to \$33,000 on new playground equipment, installation and disposal of the old equipment.

Proposed: M Vidal-Wallace

Seconded: L Wells

Motion Carried.

**9. General Business**

9.1 Discussion of New playground designs ad why now is the time to have this equipment installed

- The existing playground equipment is not up to scratch especially now the school has grown
- Quotes received at the end of last year put the cost at around \$60k including soft fall etc
- Drainage problems have lead to the existing playground equipment to pulled up and replaced with soft fall
  - The cost of this is upward of \$27k and will be borne by the Department of Education
- We have the funds now to afford the playground equipment and the Department has offered to project manage this as one project saving the P&C the cost of soft fall at a later date
- Various designs were distributed by Judy for parents to review
- Phase II of the playground revamp will take place at a later stage and will look at a revamp of the side of the Cola and the old slides. The money from this project will be available since we no longer have the fund the soft fall form P&C funds
- Discussed the feasibility of gutter guard for the Cola

D Strassberg declared the meeting closed at 8.30 pm

Minutes taken by Janelle Levett

----- (President)

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